

**BOARD OF EDUCATION
MONTVALE, NEW JERSEY
WORKSESSION MEETING MINUTES
NOVEMBER 13, 2017**

The Board of Education of the Borough of Montvale, County of Bergen, State of New Jersey, entered Regular Public Meeting Session on Monday, November 13, 2017 in the Instructional Media Center of Fieldstone Middle School, Spring Valley Road, Montvale NJ. President Rossig called the meeting to order at 7:35 p.m. Roll call showed the following to be present: Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, and Mr. Rossig. Mrs. Bagdat, Mrs. Foley and Mrs. McGauley-Eichhorn. were absent. Also present were Dr. Petersen, Superintendent of Schools and Mrs. Wasserman, Board Secretary/Business Administrator.

Mr. Rossig read the **Open Public Meetings announcement** as follows:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education of the Borough of Montvale has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *THE RIDGEWOOD NEWS* and *THE RECORD*."

COMMENTS BY THE BOARD PRESIDENT

Mr. Rossig announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

PRIVATE SESSION

Mr. Carvelli introduced motion 4.1 as follows, which motion was seconded by Mr. DiFiore and was unanimously approved.

Motion 4.1 **WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to meet in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying
Personnel – New Hires, Employee Stipends, Leave Request, Resignations,
Student Teacher Placements and Clinicians

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE IN PUBLIC SESSION at 8:09 p.m.

At 8:09 p.m. the Board returned to public session. Roll call showed the following to be present: Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, and Mr. Rossig. Mrs. Bagdat, Mrs. Foley and Mrs. McGauley-Eichhorn were absent. Also present were Dr. Petersen, Superintendent of Schools, Mrs. Wasserman, Board Secretary/Business Administrator, and 2 members of the public. The Board President restated the open public meetings announcement and led those present in the Pledge of Allegiance. He welcomed the public and invited them to sign the attendance sheet, if they so chose. He announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

SUPERINTENDENT'S REPORT

Superintendent's Report – Dr. Petersen reported on recent events. The annual NJSBA conference took place and was attended by President Rossig, BOE Trustees Mr. Carvelli and Mr. DiFiore as well as Dr. Petersen and Mrs. Wasserman. It was an informative and educational conference. Halloween was a fun time in the Montvale schools with the annual parade at Memorial and donuts and ciders at Fieldstone, thanks to the PTO for organizing. In regards to the water leak at Memorial, all the staff and students are back in their classrooms. Dr. Petersen thanked the staff, students, families and administrators for their patience following the leak. Bus drills were conducted for all transported students that ride the bus daily as well as for all students at both schools, as all students may ride the bus for class trips, extracurricular activities, etc. A special thanks to the Park Ridge Board of Education for lending the Montvale schools a school bus to conduct the drills for all students. The Montvale Police Department, along with other law enforcement agencies, used Fieldstone to run drills on a day the school was closed and unoccupied. The custodial team did a great job cleaning the schools during the NJEA break, and Mr. Marshall installed the new sound boards in the Fieldstone gymnasium. Also during the NJEA break, Mrs. Leon led a trip to Quebec for Fieldstone students studying French, the trip was great and Dr. Petersen extended his thanks to Mrs. Leon and all the chaperones. Dr. Petersen attended the annual Superintendent's Summit; it was very interesting and collaborative. Dr. Petersen spent time with superintendents from all over the country and it showed that in Montvale we are advanced and progressive, but there are additional opportunities to grow. Lastly, Dr. Petersen congratulated Mr. Hasse for running the NYC Marathon and completing his 31st Marathon.

District Enrollment: Enrollment at Memorial is 530, down 1 from October, and enrollment at Fieldstone is 467, up 2. Total district enrollment is 997 students, compared to 996 last month.

HEARING FROM THE PUBLIC ON AGENDA ITEMS

No members of the public wished to be heard.

BOARD BUSINESS

The board discussed and approved placement on the upcoming Board agenda of the following:

Minutes - Copies of the minutes of the meetings of October 16, 2017 and October 23, 2017 were made available for review and comment.

Annual Reorganization Meeting - The Board must schedule the annual re-organization meeting for Wednesday January 3 or Thursday January 4. The Trustees agreed to hold the meeting on Thursday January 4.

Recognitions – Staff achieving twenty-five years have been invited to the upcoming Board Meeting for recognition at 8:00 p.m.

Uniform Memorandum of Agreement - The upcoming agenda will include a resolution to approve the 2017-2018 Uniform Memorandum of Agreement

EDUCATION COMMITTEE

The board discussed and approved placement on the upcoming Board agenda of the following:

Field Trip Destinations - The agenda will include a resolution to accept the Buehler Challenger Space Center in Paramus, and The Neil Simon Theater, New York, NY as field trip destinations for the 2017-2018 school year.

FINANCE COMMITTEE

The board discussed and approved placement on the upcoming Board agenda of the following:

Voucher Payments – The following voucher checks have been processed:

General Fund

Manual Checks for 10/13 and 10/30 payrolls and State Health Benefits \$1,238,365.49

Student Activities Fund

Checks #2240-2247 \$2,176.00

In addition, a list of checks issued November 20, 2017 will be presented on the public meeting agenda.

Appropriation Transfers – The following transfers to the 2017-18 school year budget are recommended:

From	Account	To	Account	Amount	Explanation
11-000-216-320-1-00	Speech Prof Services	11-000-217-320-5-00	Extraord Serv Purchase	\$10,000	Additional ABA Services
11-000-216-100-1-01	Speech Teacher Salaries	11-000-219-104-1-05	CST Summer Salaries	\$5,200	Summer Hours
11-000-222-300-2-00	Library Software FMS	11-000-222-600-2-00	Library Supplies FMS	\$200	Supplies
11-000-270-511-1-00	Local Reg Ed Busing	11-000-270-515-5-00	Special Ed Transportation	\$2,500	Busing
11-190-100-610-2-14	Fieldstone Math	11-190-100-610-2-15	Fieldstone Science	\$3,500	School Requested Transfer
11-190-100-610-2-51	FMS Furniture	11-190-100-610-2-23	Fieldstone Industrial Arts	\$500	Supplies

Board Secretary’s and Cash Reports – The financial statements for the month of September 2017 are enclosed for review and action at the public meeting.

Vending Machine – The upcoming agenda will include a motion to enter into a contract for a vending machine in the Memorial Elementary School’s Faculty Room.

Additional State Aid – The upcoming agenda will include a motion to appropriate additional state aid of \$38,692 to account 11-000-251-330-1-00 in the 2017-2018 school district budget to be used for district accounting, payroll and personnel software

COMMITTEE REPORTS

No committee reports were shared at this time.

BOARD MEMBER REPORTS/COMMENTS

Mr. Rossig reported on the annual New Jersey School Boards Conference that Board representatives attended October 24-25, 2017. He shared that the workshops were interesting and informative.

COMMUNICATIONS

Mrs. Wasserman shared the unofficial results of the Montvale November 7 election where Mrs. Baskin, Mr. Carvelli, and Mrs. McGauley-Eichhorn were re-elected. The three trustees will be sworn in at the Reorganization meeting in January.

Mrs. Wasserman shared that the NJSBA will be hosting a Bergen County meeting on school law on November 29, 2017 and asked who would like to attend.

Mr. Rossig will be attending the NJSBA delegate meeting in November.

OLD BUSINESS

Mrs. Baskin complimented the teachers for keeping the students positive and focused on learning while some of the classes were relocated due the water leak at Memorial school.

Mr. Carvelli reiterated the importance of building safety requesting that all custodial rooms be locked at all times, and that doors remain closed even after school hours. Mrs. Wasserman shared that a PO had been issued to replace the custodial room doors at Memorial.

NEW BUSINESS

Mr. DiFiore shared that he had heard there were ants in the Fieldstone cafeteria. Mrs. Wasserman had not heard such a report to date and said she would follow up with the district’s custodial team.

HEARING FROM THE PUBLIC

Montvale Councilwoman Gloegler shared that the council would be voting the next night on the proposed housing developments in Montvale. These new developments are anticipated to increase the school’s student population in the coming years. She also shared that the local Montvale TV channel would be having its first interview show and she looks forwarding to a representative of the schools being interviewed in the near future.

MOTION TO ADJOURN

Mr. DiFiore introduced motion 19.1 as follows, which motion was seconded by Mrs. Baskin and passed unanimously.

Motion **RESOLVED**, that this meeting be adjourned at 9:01 p.m.
19.1

Respectfully submitted,

Andrea Wasserman
Board Secretary