

**BOARD OF EDUCATION
MONTVALE, NEW JERSEY
REGULAR PUBLIC BUSINESS MEETING MINUTES
JUNE 25, 2018**

The Board of Education of the Borough of Montvale, County of Bergen, State of New Jersey, entered Regular Public Meeting Session on Monday, June 25, 2018 in the Instructional Media Center of Fieldstone Middle School at 47 Spring Valley Road, Montvale NJ. President Rossig called the meeting to order at 7:08 p.m. Roll call showed the following to be present: Mrs. Bagdat, Mr. Carvelli, Mr. DiFiore, Mrs. Foley Mrs. McGauley-Eichhorn and Mr. Rossig. Mrs. Baskin was absent. Also present were Dr. Petersen, Superintendent of Schools and Mrs. Wasserman, Board Secretary/Business Administrator and one member of the public.

Mr. Rossig read the **Open Public Meetings announcement** as follows:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education of the Borough of Montvale has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *THE RIDGEWOOD NEWS* and *THE RECORD*."

COMMENTS BY THE BOARD PRESIDENT

Mr. Rossig announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

PRIVATE SESSION

Mrs. Foley introduced motion 4.1 as follows, which motion was seconded by Mr. Carvelli and was unanimously approved.

Motion 4.1 **WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to meet in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying
Personnel – New Hires, Employee Stipends, Home Instruction,
Leave Request, Student Teacher/Intern Placement
Superintendent Evaluation, MEA Negotiations

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE IN PUBLIC SESSION at 8:08 p.m.

At 8:08 p.m. the Board returned to public session. Roll call showed the following to be present: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn and Mr. Rossig. No trustees were absent. Also present were Dr. Petersen, Superintendent of Schools; Mrs. Wasserman, Board Secretary/Business Administrator; and no members of the public. The Board President restated the open public meetings announcement and led those present in the Pledge of Allegiance. He welcomed the public and invited them to sign the attendance sheet, if they so chose. He announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

SUPERINTENDENT'S REPORT

Superintendent's Report – Dr. Petersen began his report highlighting the eighth grade graduation that took place on June 20th. It was a wonderful event and he thanked Mr. Rossig for representing the BOE. Fourth grade clap-out was also a memorable day as Memorial School clapped out their graduating fourth graders, moving up to Fieldstone in the fall. Looking ahead to the summer, the MSI has approximately 60 students enrolled, and the Montvale Recreation program is still accepting enrollments. To keep student learners engaged for the summer, summer grade level learning activities are posted throughout the District and School websites. One highlight of the summer will be the installation of air conditioning units at Memorial School thanks to a donation from the PTO. Dr. Petersen also thanked the MEF for approving a literacy grant for \$20,000 to support independent reading clubs at Fieldstone.

District Enrollment – June enrollment for the District was 999 students, with 526 at Memorial and 473 at Fieldstone.

HEARING FROM THE PUBLIC ON AGENDA ITEMS

No members of the public wished to be heard.

BOARD BUSINESS

Mrs. McGauley-Eichhorn introduced motions 8.1 through 8.3, which motions were seconded by Mrs. Foley. On a roll call vote, all members present voted Aye.

HARASSMENT, INTIMIDATION, BULLYING

Motion **RESOLVED**, that there be affirmed the Superintendent of School's decisions
8.1 and resulting consequences, if any, in response to reported acts of harassment, intimidation and/or bullying as itemized in executive session.

AUTHORIZATION TO HIRE

Motion **RESOLVED**, that the Superintendent of Schools be authorized to offer
8.2 employment contracts to qualified candidates to fill existing open positions for the period June 26, through August 27, 2018.

BOARD/DISTRICT GOALS 2018-19

Motion 8.3 **RESOLVED**, that there be approved the Board/District Goals for the 2018-19 school year.

Montvale DISTRICT Goals for 2018-19

1. Leverage student data to improve individualized instruction, and communicate data to parents to support student growth.
2. Continue to provide for student and staff wellness, safety and security, and additional resources to support students socially and emotionally.
3. Evaluate the anticipated impact of population growth in Montvale on the school district, with an ongoing focus on safety and security.

Montvale BOARD Goals for 2018-19

1. Expand the board's knowledge of budget and financial reports with detailed presentations on specific areas of the district's fiscal operations and responsibilities.
2. Review and revise district policies.
3. Enhance the efficiency of executive and public sessions of Board meetings.

EDUCATION COMMITTEE

Mrs. Foley introduced motion 9.1 through 9.14 which motions were seconded by Mrs. Bagdat. On a roll call vote, all members present voted Aye.

NEW CONTRACT AWARD – MEMORIAL RESOURCE PROGRAM TEACHER

Motion 9.1 **RESOLVED**, that there be approved an award of contact, subject to Chapter 116, P.L. 1986, to Angela Basirico, Memorial School Resource Program Teacher, for the period September 1, 2018 through June 30, 2019, with compensation at MA, Step 9, \$63,865, in accordance with the Board/MEA Agreement, subject to revision upon ratification/approval of a successor Agreement.

NEW CONTRACT AWARD – GRADE 2 TEACHER

Motion 9.2 **RESOLVED**, that there be approved an award of contact, subject to Chapter 116, P.L. 1986, to Victoria Sims, Memorial School Grade 2 Teacher, for the period September 1, 2018 through June 30, 2019, with compensation at BA, Step 1, \$53,467, in accordance with the Board/MEA Agreement, subject to revision upon ratification/approval of a successor Agreement.

NEW CONTRACT AWARD – GRADE 1 TEACHER

Motion 9.3 **RESOLVED**, that there be approved an award of contact, subject to Chapter 116, P.L. 1986, to Ashley Pires, Memorial School Grade 1 Teacher, for the period September 1, 2018 through June 30, 2019, with compensation at MA, Step 5-6, \$61,780, in accordance with the Board/MEA Agreement, subject to revision upon ratification/approval of a successor Agreement.

COMPENSATION FOR LOST PREP TIME

Motion 9.4 **RESOLVED**, that there be approved compensation to the following for loss of preparation periods with compensation as per the Board/MEA Agreement:

Name	Dates	Per Session Comp
Allie Engleberg	June 4, 2018	\$ 20.00
Anthony Aliprantis	June 12, 2018; June 15, 2018	\$ 40.00
Ashley Worthington	June 12, 2018	\$ 20.00
Donna Simon	June 11, 2018	\$ 20.00
Geralyn Westervelt	June 18, 2018	\$ 20.00
Jennifer Iida	June 8 and 13, 2018	\$ 40.00
John McGinley	June 8, 2018	\$ 20.00
Julianne Delli Santi	May 23, 2018; June 12, 2018	\$ 40.00
Katherine Walker	June 8, 2018	\$ 20.00
Kristian Diore	May 23, 2018; June 1,8,13, 2018	\$ 80.00
Lauren Dauria	May 25, 29, 30, 31, 2018; June 1, 4, 5, 6, 7, 14, 2018	\$200.00
Lindsay Alvarez	May 23, 2018	\$ 20.00
Lisa Neville	June 8, 2018	\$ 20.00
Marlene Wynkoop	June 8, 12, and 18, 2018	\$ 60.00
Maureen McLaughlin	June 5 and 18, 2018	\$ 40.00
Nicole Damion	June 13, 15, and 18, 2018	\$ 60.00
Suzanne Burkel	June 13, 2018	\$ 20.00

MONTVALE SUMMER INSTITUTE

Motion 9.5 **RESOLVED** that there be approved summer employment for the following list of employees to teach at Montvale’s Summer Institute with compensation as per the Board/MEA Agreement, subject to sufficient enrollment:

- | | |
|------------------------------|-------------------------------|
| Debbie Katz | Patrice Edelstein |
| Lauren Carcich | Laurie Murrell |
| Erica Ripston | Debra Walker |
| Darlene Gonzalez | Tammy Chavez |
| Amy Hennessy - Substitute | Karen Doran - Substitute |
| Andrew DelMauro - Substitute | Jennifer Tilley - Substitute |
| Laurie D’Amaro - Substitute | Bonnie Faiella - Substitute |
| Nicole Damion - Substitute | Karen Kantrowicz - Substitute |
| Paula DiCosmo - Substitute | Lisa Rudd - Substitute |

PROFESSIONAL DEVELOPMENT INSTITUTE CURRICULUM WORK

Motion 9.6 **RESOLVED**, that the following faculty members be authorized to participate in the Montvale Professional Development Institute Summer 2018 Curriculum work as noted with compensation at \$35 per hour:

2018 Summer Curriculum Work:

Special Education Study Skills Realignment (up to 10 hours each):

- | | |
|---------------|--------------|
| Lauren Dauria | Tammy Chavez |
| Karen Doran | Amy Hennessy |
| Amanda Hough | |

(World Language) Special Education Study Skills Realignment (up to 10 hours each):

- Darlene Gonzalez

ESL Curriculum Work (up to 12 hours):

Debra Silverstein

Grade 5-8 ELA Curriculum Writing/Revisions (6 hours each):

Sean Boyle

K-5 ELA Curriculum Work (up to 40 hours):

Julie Walsh

K-5 ELA Curriculum Work (up to 8 hours);

Patrice Edelstein (to replace Bonnie Faiella)

IDE SUMMER COHORT

Motion 9.7 **RESOLVED**, that the following faculty members be authorized to complete IDE summer cohort work, with compensation at a rate of \$100 per day/8 days each:

Laurie Murrell	Alexandra Austin	Jill Diamond
Jennifer Golden	Lauren Carcich	Kathy Passaro
Cristina Schlemm	Amanda Hough	Tammy Chavez
Lisa DiCairano		

LEAVE OF ABSENCE

Motion 9.8 **RESOLVED**, that there be approved two days of unpaid leave of absence on June 28, 2018 and June 29, 2018 for personal reasons to Johnna Duffy, FMS General Secretary.

STUDENT TEACHER/INTERN PLACEMENTS

Motion 9.9 **RESOLVED**, that there be approved student teacher/intern placement/student observers for the 2018-2019 school year:

Student	School	Co-operating Teacher	Start Date
Sophie Donofrio	PVRHSD	Jennifer Iida	9/1/18 – 12/24/18

DISABILITY RETIREMENT – DONNA MYHRE

Motion 9.10 **RESOLVED**, that there be accepted, with appreciation and regret, the resignation for disability retirement purposes of Donna Myhre, Fieldstone Middle School Math Teacher, effective July 1, 2018, and

WHEREAS, Teacher Donna Myhre has been in the service of the school district of the Borough of Montvale, County of Bergen, State of New Jersey since September 2006, and

WHEREAS, We who have been associated with her have enjoyed the benefit of her faithful service to the children of the School District of Montvale, therefore be it

RESOLVED, That on behalf of the Montvale residents and the children of the Montvale School District, the Board and the Administration commend her for twelve years of exemplary service.

The members of the Board of Education thanked Mrs. Myhre for her dedication to all the students of Montvale.

HOME INSTRUCTION

Motion **RESOLVED**, that there be approved an award of contact, to Shannon Rodenberg
9.11 as a Home Instructor for the Extended School Year, June 25, 2018-September 5,
2018 at a compensation rate of \$35/hour.

STUDENT EVALUATIONS – SUMMER 2018

Motion **RESOLVED**, that there be approved summer employment for the following
9.12 Child Study Team members, to determine students’ eligibility, classification,
program, and/or placement, with compensation in accordance with the Board/MEA
Agreement with up to an additional 60 hours per member:

Danielle Guertin	Joyce Bores
Patricia Pizzuta	Chelsea Smith
Cindy Gardner	Jackie McLoughlin

PROFESSIONAL SERVICES AGREEMENT – PREFERRED HOME HEALTH CARE & NURSING SERVICES INC. 2018-19

Motion **RESOLVED**, that the Board of Education enter into a professional services
9.13 agreement with Preferred Home Health Care & Nursing Services, Inc. to provide
nursing services as required by student’s IEPs for the period July 1, 2018 through
June 30, 2019 at the rate of \$59.00/hour for RN Services or \$50.00/hour for LPN
services, and

BE IT FURTHER RESOLVED, that the Board authorizes its School Business
Administrator/Board Secretary to execute any agreement necessary to effectuate the
terms of this resolution.

EDUCATIONAL TRAVEL

Motion **WHEREAS**, the Board of Education is required pursuant to N.J.S.A. 18A:11-12 to
9.14 adopt policy and approve travel expenditures by district employees and board
members using local, State, or Federal funds to ensure that travel is educationally
necessary and fiscally prudent; and

WHEREAS, the Board of Education acknowledges that on-going professional
development is critical to the instructional needs of the district or may further the
efficient operation of the school district, and providing said training may require
travel expenses;

THEREFORE BE IT RESOLVED, that the Board authorize employee and Board
Member attendance in informational programs directly related to, and within the
scope of the listed job title’s current responsibilities, and/or training opportunities as
follows with payment of expenses, if applicable, based on the federal travel
regulations provided that such expenses are within the annual maximum travel
expenditure amount:

Date	Employee	Workshop	Cost (Not to Exceed)
8/6, 8/7, 8/8, & 8/9/2018	Petersen, Darren	School Safety Specialist Certification Training	\$14.38
7/11, 7/12, 7/13/2018	McCormack, Gina	National Principal's Conference	\$2,154.00

FINANCE COMMITTEE

Mrs. Bagdat introduced motions 10.1 through 10.15, which motions were seconded by Mrs. Foley. On a roll call vote, all members present voted Aye.

VOUCHER PAYMENTS

Motion **RESOLVED**, that there be approved/ratified for payment vouchers in the total
10.1 amount of \$287,487.20 as follows:

General Fund

Appendix "A" Checks #9181-9281 \$267,994.13

Student Activities Fund

Appendix "A-1" Checks #2372-2410 \$19,493.07

BOARD CERTIFICATION – MAY (Motions 10.2 and 10.3)

Motion **RESOLVED**, that the Montvale Board of Education approve the following
10.2 reports as of May 31, 2018: The Board Secretary Report and The Cash Report, attached as Appendix "B" to the minutes of this meeting..

Motion **RESOLVED**, that pursuant to N.J.A.C. 6A:23-2.11 [c]4, the Montvale Board of
10.3 Education certifies that as of May 31, 2018, after review of the Board Secretary's monthly financial reports [appropriations section], and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-expended in violation N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

IDEA – 2018-19

Motion **RESOLVED**, that the Montvale Board of Education approves the submission of
10.4 the IDEA Application for Fiscal Year 2019 and accepts the grant awards of these funds upon the subsequent approval by the New Jersey Department of Education:
Basic: \$186,686
Preschool: \$ 6,924

ESEA – 2018-19

Motion **RESOLVED**, that the Montvale Board of Education approves the submission of
10.5 the Elementary and Secondary Education Act (ESEA) Application for Fiscal Year 2019 and accepts the following grant awards of these funds upon the subsequent approval by the New Jersey Department of Education:
Title I \$135,068
Title II Part A \$ 30,159
Title III Immigrant \$ 4,096
Title IV \$ 10,000
Total \$179,323

AND BE IT FURTHER RESOLVED, that the Montvale Board of Education resolves to transfer the Title IV funds of \$10,000 to Title II Part A,

AND BE IT FURTHER RESOLVED, that the Montvale Board of Education resolves not to apply for the Title III funds of \$4,017 allocated to the district as the amount is less than the federal \$10,000 minimum amount to fund the program.

VOUCHER PAYMENTS - YEAR END AND YEAR BEGINNING

Motion **RESOLVED**, that the Board of Education authorize the Business
10.6 Administrator/Board Secretary, in consultation with the Superintendent of Schools, to issue payments for expenses from the end of the 2017-2018 school year and for certain 2018-2019 recurring (or emergency) operating expenses prior to the approval of the Board and have these payments ratified at the first public business meeting of the 2018-19 school year.

APPROPRIATION TRANSFERS YEAR END

Motion **RESOLVED**, that the Business Administrator/Board Secretary, in consultation
10.7 with the Superintendent of Schools, be authorized to transfer amounts among minimum chart of account line items for the 2017-18 fiscal year-end, listing of said transfers to be ratified at a subsequent public business meeting of the 2018-19 school year; and

BE IT ALSO RESOLVED, that the Business Administrator/Board Secretary, in consultation with the Superintendent of Schools, be authorized to transfer amounts among line items in the Montvale Schools General (Student Activities) Account for the 2018-19 fiscal year-end, listing of said transfers to be ratified at a subsequent public business meeting of the 2018-19 school year

CAPITAL RESERVE FUNDS TRANSFER

Motion **WHEREAS**, N.J.A.C. 6A:23A-14.3 permits a Board of Education to establish
10.8 and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Montvale Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end, subject to the verification upon completion of the Audit, and

WHEREAS, the Montvale Board of Education has determined to designate surplus for the year end June 30, 2018 as follows:

- Maintain a Fund Balance not to exceed the state mandated 2% cap;
- Plus any extraordinary aide over the \$125,000 Budgeted;
- Plus an additional \$400,000 to be appropriated as tax relief in the 2019-20 Budget;
- The excess above this amount is to be transferred to the Capital Reserve Account for the purpose of school facilities projects including roofing, paving, and boiler replacement projects in an amount not to exceed the maximum allowable amount which is defined by the districts Long Range Facility Plan;

NOW, THEREFORE BE IT RESOLVED, by the Montvale Board of Education, that it hereby authorizes the district’s School Business Administrator /Board Secretary to make this transfer consistent with all applicable laws and regulations.

OUT-OF- DISTRICT CONTRACTS – 2018-19

Motion **RESOLVED**, that the Montvale Board of Education approves Special Education
10.9 out-of-district placements and contracted tuition and aide costs for the 2018-19 school year as follows:

Out-of-District School	Location	Tuition July-June 2018-19	Aide	State Student ID#
CTC Academy	Fair Lawn, Bergen County	\$88,580.00	N/A	7034886570

OUT-OF- DISTRICT CONTRACTS- EXTENDED SCHOOL YEAR ONLY

Motion **RESOLVED**, that the Montvale Board of Education approves Special Education
10.10 out-of-district placements and contracted tuition and aide costs for the 2018-19 extended school year as follows:

Out-of-District School	Location	Tuition July-August 2018	Aide	State Student ID#
Bergen County Special Services	Paramus, Bergen County	\$5,300.00	N/A	4970659955
Bergen County Special Services – Bleshman Regional Day School	Paramus, Bergen County	\$5,300.00	\$5,000.00	8200735422

AWARDED CONTRACTS

APPENDIX “C”

Motion **RESOLVED**, that pursuant to PL 2015, Chapter 47 the Montvale Board of
10.11 Education intends to renew, award, or permit to expire contracts as listed on Appendix “C” previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18, et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.317 et. Seq.

AWARD OF BIDS FOR SUPPLIES

Motion **WHEREAS**, bid proposals for supplies for the 2018-19 school year [via
10.12 Educational Data Services/NJ Cooperative Bid] were received at the ESC of Morris County School District on behalf of various school districts, and

WHEREAS, said proposals have been tabulated and the lowest responsible bidder

determined,

THEREFORE, BE IT RESOLVED, that awards for the 2018-19 school year be made as follows:

Vendor	Amount
Becker's School Supplies	\$45.03
Blick Art Materials, LLC	\$1,446.10
Carolina Biological Supply Company	\$1,233.57
Cascade School Supplies, Inc.	\$545.38
Ceramic Supply, Inc.	\$20.25
Childcraft Education Corp / School Specialty	\$860.58
Demco, Inc.	\$105.23
EAI Education / Eric Armin Inc.	\$1,307.34
Education Teaching Aids/HAND2MIND	\$612.67
Flinn Scientific, Inc	\$149.80
Frey Scientific	\$459.66
Henry Schein, Inc	\$186.32
Kaplan Early Learning Company	\$422.94
Kurtz Bros., Inc.	\$184.12
Lakeshore Learning Materials	\$2,710.37
Medco Supply Co	\$223.94
Nasco Education LLC	\$3,105.56
National Art & School Supplies, Inc	\$644.08
Parco Scientific Company	\$197.30
Passon's Sports & US Games/BSN Sports	\$1,432.78
Really Good Stuff, LLC	\$925.41
S.A.N.E.	\$227.00
Sargent Welch/VWR International, LLC	\$150.07
SAX Arts Education / School Specialty Inc	\$4,832.88
School Health Corporation	\$1,476.68
School Specialty Inc/Sportime	\$1,503.96
School Specialty, Inc.	\$29,481.46
Staples Contract & Commercial, Inc.	\$203.85
Teachers Discovery, Inc	\$891.32
Triarco Arts & Crafts, LLC	\$1,062.56
W. B. Mason Co., Inc.	\$6,624.91
Ward's Science/VWR International, LLC	\$55.09

STUDENT INFORMATION SYSTEM – REALTIME INFORMATION TECHNOLOGY

Motion 10.13 **WHEREAS**, the Montvale School District Board of Education authorized the Director of 21st Century Education, Curriculum and Instruction to undertake a review of available Student Information Systems, and

WHEREAS, the district received three (3) proposals for the systems, and

WHEREAS, the Director of 21st Century Education, Curriculum and Instruction and the selection committee evaluated the proposals and met with the vendors, and

WHEREAS the Board accepts the recommendation of the Director of 21st Century Education, Curriculum and Instruction, and the Board awards the contract for Student Information Systems to Realtime Information Technology, Inc. The Board reserves the right to extend the contract in its sole discretion in accordance with N.J.S.A. 18A:18S-42, and

NOW, THEREFORE BE IT RESOLVED that the Board President and Board Secretary are hereby authorized to execute such contracts and any other documents necessary to effectuate the terms of this Resolution. The School Business Administrator/Board Secretary shall cause a Notice of Award to be published in the official newspaper of the Board summarizing the award and indicating that the resolutions and contract are on file in the Business Office and available for public inspection.

DISPOSALS - TEXTBOOK

Motion **RESOLVED**, that approval be given to sell the following textbooks; or to dispose of the following textbooks if they are over 10 years old; or to dispose the following textbooks subsequent to their 120 day posting on the New Jersey Textbook Sharing Website if they are less than 10 years old:

Title	Author/Publisher	ISBN	Year Published	Quantity
The World Book Encyclopedia	N/A	ISBN 0-7166-0105-2	2005	26
Compton's by Britannica	N/A	ISBN 978-1-59339-384-7	2008	22

DONATION-MONTVALE EDUCATIONAL FOUNDATION

Motion **RESOLVED**, that there be accepted with appreciation the following grant from the Montvale Educational Foundation:

ELA Literacy Scope and Sequence , in the amount of \$20,000.,
MEF Grant Number PNG #393
Requested by: Gina McCormack, Laurie Murrell, Kathy Passaro

AND BE IT FURTHER RESOLVED, that the Board Secretary send a letter of thanks on behalf of the Board for this generous donation.

FACILITIES AND TRANSPORTATION

Mr. Carvelli introduced motion 11.1, which motion was seconded by Mrs. Foley. On a roll call vote, all members present voted Aye.

MEMORIAL ELEMENTARY SCHOOL PAVING PROJECT - BID AWARD

Motion 11.1 **WHEREAS**, the Montvale Board of Education (“Board”) advertised for bids for the 2018 Memorial School Paving Project (“Project”); and

WHEREAS, on June 14, 2018, the Board received bids for the Project; and

WHEREAS, the lowest bidder, D & L Paving Contractors, Inc. (D & L), submitted a bid with a base bid of \$170,814.12, together with Alternate Bid ‘B’ in the amount of \$8,245.20; and

WHEREAS, D & L’s bid is responsive in all material respects, and the Board wants to award the contract for the Project to D & L on the following basis: (1) if the Borough of Montvale (“Borough”) approves the appropriation of \$8,245.20 towards Alternate Bid ‘B’ at its June 26, 2018 meeting, then the Board will award the contract for a total sum of \$179,059.32 or (2) if the Borough does not authorize the appropriation of \$8,245.20 towards Alternate Bid ‘B’ at its June 26, 2018 meeting, then the Board will award the contract for a total sum of \$170,814.12.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Project to D & L for a total contract sum of \$179,059.32 if the Borough authorizes the appropriation of \$8,245.20 towards Alternate Bid ‘B’ at its June 26, 2018 meeting, or \$170,814.12 if the Borough does not authorize the appropriation of \$8,245.20 towards Alternate Bid ‘B’ at its June 26, 2018 meeting.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute the agreement and any other documents necessary to effectuate the terms of this resolution.

COMMITTEE REPORTS

The Facilities & Finance committee reviewed the Memorial Paving project and noted that Borough of Montvale Property was included in the project.

The Negotiations committee met on June 21, 2018 and scheduled the next negotiations meeting for July 17, 2018.

BOARD MEMBER REPORTS/COMMENTS

Mrs. McGauley-Eichhorn attended the NJSBA School Security and Student Safety Conference. School security is not just a board thing, an administration thing, or a teacher thing, it has to be a school wide approach, a whole philosophy. A theme of the conference was to really make school

safety and security a collaborative process. The most valuable information will come from the people in the schools, talk to your staff, custodial staff, nursing staff, all the players. Mrs. McGauley-Eichhorn attended a presentation by a speaker from The Department of Homeland Security on EDGE Training, which is an on-line virtual reality school safety training tool. It provides good simulations and could be a helpful tool to practice what everyone has learned. In terms of training, the day highlighted that a school needs to think about more than the planning for such an event, but also the things that happen after such as the reunification of families. Mrs. McGauley-Eichhorn also attended a presentation by an architect and a superintendent, that suggested be smart about how you address your physical building. Talk with all involved to learn the most about the building. NJ is quite advanced compared to most states in terms of school safety and security. It was also recommended Boards look at policies in place and ensure that are actually being implemented. Another topic was school communication. Districts need to strike a balance between keeping the community informed and ensuring the safety of the students by not providing too many details. The last speaker of the day talked about the school shooting in Sandy Hook, CT and reviewed the step by step sequence of events. Overall it was a very informative day and Mrs. McGauley-Eichhorn recommended attendance by the district at this event every year. In summary, you need to keep the right mindset, it can happen anywhere.

Mrs. Foley left the meeting at 9:00 p.m.

Mrs. McGauley-Eichhorn attended clap-out and said it was a great event.

Mrs. Carvelli attended Eighth Grade Graduation noting it was a great celebration of the graduates. The Board then discussed other events that take place for the eighth grade such as an awards assembly during school, the eighth grade dance, Washington DC trip and the eighth grade picnic.

COMMUNICATIONS

Mrs. Wasserman noted petitions for the two board trustee seats open as of January 1, 2019 are due to the County Board of Elections by July 3, 2018.

Mrs. Wasserman shared an email she received from Mr. Sawyer who has concerns about Fieldstone dismissal as students are walking on his property. The Board recommended Mrs. McCormack remind families of appropriate procedures for dismissal in her back to school letter at the end of the summer.

OLD BUSINESS

Mrs. Wasserman informed the board that subscription busing had been offered to the Fieldstone students living at Valley View but enough interest was not expressed by the families as of the last day of school to run the route.

NEW BUSINESS

Mrs. Baskin asked about the roller blading unit in Memorial physical education and asked if the district should consider substituting that curriculum with something else given the risk of injuries and perhaps roller blading could be an afternoon club.

HEARING FROM THE PUBLIC

No members of the public wished to be heard.

MOTION TO ADJOURN

Mrs. Bagdat introduced motion 20.1 as follows, which motion was seconded by Mr. DiFiore and passed unanimously at 9:13 p.m.

Motion **RESOLVED**, that this meeting be adjourned at 9:13 p.m.
20.1

Respectfully submitted,

Andrea Wasserman
Board Secretary