

**BOARD OF EDUCATION
MONTVALE, NEW JERSEY
WORKSESSION MEETING MINUTES
JUNE 4, 2018**

The Board of Education of the Borough of Montvale, County of Bergen, State of New Jersey, entered Regular Public Meeting Session on Monday, June 4, 2018 in the Instructional Media Center of Fieldstone Middle School, Spring Valley Road, Montvale NJ. President Rossig called the meeting to order at 7:21 p.m. Roll call showed the following to be present: Mrs. Baskin, Mr. Carvelli, Mrs. Foley, and Mr. Rossig. Mrs. Bagdat, Mr. DiFiore and Mrs. McGauley-Eichhorn were absent. Also present were Dr. Petersen, Superintendent of Schools, and Mrs. Wasserman, Board Secretary/Business Administrator.

Mr. Rossig read the **Open Public Meetings announcement** as follows:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education of the Borough of Montvale has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *THE RIDGEWOOD NEWS* and *THE RECORD*."

COMMENTS BY THE BOARD PRESIDENT

Mr. Rossig announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

PRIVATE SESSION

Mr. Carvelli introduced motion 4.1 as follows, which motion was seconded by Mrs. Baskin and was unanimously approved.

Motion 4.1 **WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to meet in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying
Personnel – Employee Stipends, Voluntary Transfers, Leave Requests,
Clinicians/Therapists, Employee Compensation, Student Teacher/Interns,
Salary Guide Advancement
Superintendent's Evaluation
MEA Negotiations

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE IN PUBLIC SESSION at 8:00 p.m.

At 8:00 p.m. the Board returned to public session. Roll call showed the following to be present: Mrs. Baskin, Mr. Carvelli, Mrs. Foley, and Mr. Rossig. Mrs. Bagdat, Mr. DiFiore and Mrs. McGauley-Eichhorn were absent. Also present were Dr. Petersen, Superintendent of Schools, and Mrs. Wasserman, Board Secretary/Business Administrator, and no members of the public. The Board President restated the open public meetings announcement and led those present in the Pledge of Allegiance. He welcomed the public and invited them to sign the attendance sheet, if they so chose. He announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

SUPERINTENDENT'S REPORT

Superintendent's Report – The end of the year is an exciting and busy time. Fieldstone held its first ever talent show on Wednesday May 30 which showcased a diversity of talent. Thank you to all participants and Mr. Scherer for organizing the event. The spring athletics season has ended and was overall a positive experience for all students involved in the three spring sports: Baseball, Softball, and Track. Also recently, Fieldstone had the 8th Grade Washington DC Trip, 7th Grade West Point Trip, Peer Mentoring Field Trip, and DARE Graduation. Dr. Petersen thanked the Montvale Police for all they did to educate the students during the DARE program. Memorial had a Character Education Day on 5/31. Many exciting events remain to close out the school year including parent teacher conferences, Memorial Science Fair, Spring Concerts, 5th Grade Orientation, Move Up Day, the BOE Retreat and BOE Awards Night, Career Day, MVP Breakfast, Great Adventure Field Trip, 7th Grade Wax Museum, and 8th Grade Graduation on June 20.

Dr. Petersen also shared with the Board an update on his 2017-2018 merit goals.

Enrollment – Memorial enrollment declined by two students to 526 while Fieldstone was flat at 473. Overall district population decreased by 2 to 999.

HEARING FROM THE PUBLIC ON AGENDA ITEMS

No members of the public wished to be heard.

BOARD BUSINESS

The board discussed and approved placement on the upcoming Board agenda of the following:

Minutes - Enclosed are copies of the minutes of the following meetings for review and comment:

May 14, 2018 (see attached)

May 21, 2018 (see attached)

Merit Goals – A resolution will be included on the public agenda to approve the submission to the county office for the completion of the Superintendent's 2017-2018 merit goals.

Business Administrator Contract – A resolution will be included on the public agenda to approve a contract for the 2018-2019 school year for the Business Administrator, Andrea Wasserman.

EDUCATION COMMITTEE

The board discussed and approved placement on the upcoming Board agenda of the following:

Staff and Student Recognitions – Student Award Winners, Retirees, and the Teachers of the Year have been invited to next week's meeting for recognition at 8:00 p.m.

Clinician's List 2018-2019 – The agenda will include a resolution to accept the Clinician's List for the 2018-2019 school year.

FINANCE COMMITTEE

The board discussed and approved placement on the upcoming Board agenda of the following:

Voucher Payments – A list of checks for May payroll and health benefits and also those issued June 11, 2018 will be presented on the public meeting agenda.

Appropriation Transfers – The transfers to the 2017-18 school year budget will be presented on the public meeting agenda.

Board Secretary's and Cash Reports – The financial statements for the month of April 2018 will be presented on the public meeting agenda.

Awarded Contracts – Legislation under PL 2015, Chapter 47, requires Boards to include a resolution reporting awarded contracts for the period July 1 through June 30th. A list of contracts will be compiled and included on an upcoming public agenda for action.

Capital Reserve – As has been our practice in past years, a resolution will be included on the agenda of June 25th to allocate a portion of any remaining funds from the 2017-18 school year budget to capital reserves for future building projects and major repairs.

Year End Financials – As has been our practice in past years, it will be recommended that the Board authorize the payment of bills at year end (June 30) subject to review by the finance committee, to be ratified at the next business meeting. It is also recommended that the Superintendent be authorized to approve year-end transfers in both the current expense budget and the student activities account, to be ratified at the August business meeting.

Donations – The upcoming agenda will include a motion to accept a donation from the PTO for air conditioning units and installation at Memorial Elementary School.

Insurance – Mrs. Wasserman presented the Board with estimates for adding an excess insurance policy to the district's coverage. The Board agreed to add the coverage for the 2018-2019 school year.

FACILITIES AND TRANSPORTATION COMMITTEE

The board discussed and approved placement on the upcoming Board agenda of the following:

Contract Awards – An upcoming agenda will include contract awards for the Memorial First/Second Grade Floor Replacement and the Memorial First/Second Grade Painting.

Memorial School Paving Project – The Memorial School paving project bid is currently available to bidders for a bid opening on June 14.

COMMITTEE REPORTS

Mr. Carvelli shared that the negotiations committee met with the MEA negotiations committee on 5/29/18 and the next meeting is scheduled for 6/12/18.

BOARD MEMBER REPORTS/COMMENTS

No Board Members shared reports or comments.

COMMUNICATIONS

Mrs. Wasserman reminded the Board that petitions are available at the County Clerks office for nominations for the two BOE trustee positions.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

No new business was discussed.

HEARING FROM THE PUBLIC

No members of the public wished to be heard.

MOTION TO ADJOURN

Mrs. Baskin introduced motion 20.1 as follows, which motion was seconded by Mrs. Foley and passed unanimously.

Motion **RESOLVED**, that this meeting be adjourned at 8:08 p.m.
20.1

Respectfully submitted,

Andrea Wasserman
Board Secretary