

**BOARD OF EDUCATION
MONTVALE, NEW JERSEY
REGULAR PUBLIC BUSINESS MEETING MINUTES
NOVEMBER 19, 2018**

The Board of Education of the Borough of Montvale, County of Bergen, State of New Jersey, entered Regular Public Meeting Session on Monday, November 19, 2018 in the Instructional Media Center of Fieldstone Middle School, Spring Valley Road, Montvale NJ. President Rossig called the meeting to order at 7:34 p.m. Roll call showed the following to be present: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, and Mrs. McGauley-Eichhorn and Mr. Rossig. Mrs. Foley was absent. Also present were Dr. Petersen, Superintendent of Schools; Mrs. Wasserman, Board Secretary/Business Administrator; and no members of the public.

Mr. Rossig read the **Open Public Meetings announcement** as follows:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education of the Borough of Montvale has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *THE RIDGEWOOD NEWS* and *THE RECORD*."

COMMENTS BY THE BOARD PRESIDENT

Mr. Rossig announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

PRIVATE SESSION

Mrs. McGauley-Eichhorn introduced motion 4.1 as follows, which motion was seconded by Mrs. Baskin and was unanimously approved.

Motion 4.1 **WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to meet in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying
Personnel – New Hires, Employee Stipends, Leave Request
MEA Negotiations

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE IN PUBLIC SESSION at 8:07 p.m.

At 8:07 p.m. the Board returned to public session. Roll call showed the following to be present: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, and Mrs. McGauley-Eichhorn and Mr. Rossig. Mrs. Foley was absent. Also present were Dr. Petersen, Superintendent of Schools; Mrs. Wasserman, Board Secretary/Business Administrator; and 7 members of the public. The Board President restated the open public meetings announcement and led those present in the Pledge of Allegiance. He welcomed the public and invited them to sign the attendance sheet, if they so chose. He announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

SUPERINTENDENT'S REPORT

Superintendent's Report – Dr. Petersen reported that Fieldstone was excited to host staff from the Hillsdale School District this past week. The visitors came to observe our use of technology and our 21st Century Classrooms. It is always an honor when others ask to visit our district. Another honor was earned by the Fieldstone Robotics Team when they placed second this past weekend at the Bergen BrickFest Tournament. Congratulations to the team and Mr. Doherty for advancing to the state championships. Upcoming events include the Innovation team's visit to schools in Warwick NY on December 6 and the student government sponsored pajama drive at Fieldstone during December.

Dr. Petersen extended his wishes to everyone for a happy and healthy Thanksgiving!

District Enrollment: The enrollment at Memorial is up 1 to 520, Fieldstone is up 2 to 449 with total district enrollment for November of 999, up three vs October.

PRESENTATIONS

Eagle Scout Proposal – Outdoor Classroom at Fieldstone Middle School by Frank Scott

Frank is a student at Pascack Hills HS and a graduate of Fieldstone Middle School. Frank reviewed the Eagle Scout requirements and his plan to build an outdoor classroom across from the main entrance of Fieldstone. Frank shared a diagram of the project plan and reviewed the plans to raise the funds and execute on the plan. His goal is to complete the project by March 2019. Frank answered questions from the BOE trustees.

HEARING FROM THE PUBLIC ON AGENDA ITEMS

No members of the public wished to be heard.

BOARD BUSINESS

Mrs. McGauley-Eichhorn introduced motions 9.1 through 9.2, which motions were seconded by Mrs. Baskin. On a roll call vote, all members present voted Aye.

MINUTES

Motion **RESOLVED**, that there be accepted, as written, the minutes of the following
9.1 meetings:

October 15, 2018

October 22, 2018

HARASSMENT, INTIMIDATION, BULLYING

Motion **RESOLVED**, that there be affirmed the Superintendent of School’s decisions
9.2 and resulting consequences, if any, in response to reported acts of harassment,
intimidation and/or bullying as itemized in executive session.

EDUCATION COMMITTEE

Mrs. Baskin introduced motion 10.1 through 10.16 which motions were seconded by Mrs. Bagdat. On a roll call vote, all members present voted Aye.

SUBSTITUTE TEACHERS

Motion **RESOLVED**, that there be approved employment to the below list of individuals,
10.1 as Substitutes, subject to Chapter 116, P.L. 1986 in the Montvale Public Schools
during the 2018-19 school year, with compensation at the Board approved rate:

Name	Position	Effective Dates
Tie, Emily	Substitute Teacher	11/20/18-6/30/19
Walters, Monet	Substitute Teacher	11/20/18-6/30/19

NEW CONTRACT AWARD – TEACHING ASSISTANT

Motion **RESOLVED**, that there be approved an award of contact, subject to Chapter 116,
10.2 P.L. 1986, to Monique Cohen, Teaching Assistant with compensation of \$14.00 per
hour, for the period December 3, 2018 through June 30, 2019, subject to continued
student need.

RESIGNATION- PLAYGROUND/BUS DUTY

Motion **RESOLVED**, that there be accepted, the resignation of Belia Hernandez, from
10.3 the position of Before School Playground/Bus Duty supervisor, effective 10/26/18.

PLAYGROUND/BUS DUTY

Motion **RESOLVED**, that there be approved employment of Debbie Katz as
10.4 Before School Playground/Bus Duty supervisor at Memorial Elementary School,
effective 10/29/18 through 6/30/19, with compensation as per the Board/MEA
Agreement, subject to revision upon ratification/approval of a successor Agreement.

STAFF AS LUNCH AIDE - 2018-2019

Motion **RESOLVED**, that there be approved employment of Debbie Katz as Memorial
10.5 School lunch aide from November 1, 2018 through June 30, 2019, with
compensation of \$30/period.

MCC NON-CERTIFIED SUBSTITUTE COMPENSATION

Motion **RESOLVED**, that Corinne Duffy, MCC Substitute, be compensated \$20/hr.
10.6 for her substitute work on 9/24/18, 10/1/18, 10/11/18, and 10/19/18.

CHAPERONE – MEMORIAL WINTER CONCERT

Motion **RESOLVED**, that there be approved compensation to Erica Ripston and Lindsey Jachens, to be chaperones for the Memorial Elementary School 2018 winter concert as per the Board/MEA Agreement, subject to revision upon ratification/approval of a successor Agreement.

FIELD TRIP DESTINATION

Motion **RESOLVED**, that there be approved the following location as a destination for educational field trips during the 2018-2019 school year:
Lehman College, Bronx, NY

ADDITIONAL CLASS PERIODS

Motion **RESOLVED**, that the following teacher be compensated to provide student instruction during an additional period, effective November 1, 2018 through June 30, 2019 with compensation at the teacher’s per period salary; and no compensation for days not worked.

Teacher	Subject	Sessions Per Week	Maximum Sessions
Edward Hasse	Adaptive Physical Education	Up to two	80

CO-CURRICULAR/INTER-SCHOLASTIC ADVISORS

Motion **RESOLVED**, that there be approved Co-Curricular/Inter-Scholastic advisor appointments subject to sufficient enrollment for the 2018-19 school year as follows, with compensation as per the Board/MEA Agreement, subject to revision upon ratification/approval of a successor Agreement:

Co-curricular	Advisor	School	Type	Year as Advisor
Drama (Assistant)	Justin Nietzer	FMS	Type III	1 st yr.

LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved the following days of unpaid leave for Angela Kent, Part-Time Accounts Payable Clerk: December 3, 4, 5 in 2018 and January 14, 15, 16 in 2019.

LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved for Ashley Pires, an unpaid leave of absence due to pregnancy and childbirth, on or about March 11, 2019 through April 29, 2019. *(motion subject to revision based on actual birth date).*

LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved for Jillian Gelalia, a paid maternity related disability leave of absence (FMLA) effective April 15, 2019 through May 22, 2019; and an unpaid maternity leave of absence (NJFLA) effective April 28, 2019 through June 30, 2019. *(motion subject to revision based on actual birth date).*

COMPENSATION FOR LOST PREP TIME

Motion **RESOLVED**, that there be approved compensation to the following for loss of preparation periods with compensation as per the Board/MEA Agreement:

Name	Dates	Per Session Comp
Bain, Joan	October 29, 2018; Nov 14, 2018	\$ 40.00
Basirico, Angela	October 24 & 25, 2018	\$ 40.00
Burkel, Suzanne	October 26, 2018	\$ 20.00
DeRisi, Nicole	October 24, 2018	\$ 20.00
Doherty, Matthew	November 1, 2018	\$ 20.00
Doran, Karen	November 7, 2018	\$ 20.00
Ferreira, Meghan	November 7, 2018	\$ 20.00
Ficarra-Morello, Bernadette	October 29, 2018	\$ 20.00
Freeman, James	October 29, 2018; Nov. 2, 2018	\$ 40.00
Kantrowitz, Karen	October 24, 2018; Nov 7, 2018	\$ 40.00
Katz, Debbie	October 24, 25, 26 & 31, 2018	\$ 80.00
McLaughlin, Maureen	October 29 & 31, 2018	\$ 40.00
Patrice Edelstein	October 24, 2018	\$ 20.00
Pires, Ashley	October 25, 2018	\$ 20.00
Pittarelli, Carol	October 26, 2018; Nov. 1, 2018	\$ 40.00
Raimondi, Janice	October 22, 2018	\$ 20.00
Ripston, Erica	October 24, 2018	\$ 20.00
Tilley-Feather, Jennifer	October 25, 2018	\$ 20.00
Westervelt, GERALYN	October 30, 2018	\$ 20.00
Wynkoop, Marlene	October 22 & 29, 2018 November 7, 2018	\$ 60.00

PROFESSIONAL SERVICES AGREEMENT – STARLIGHT HOMECARE AGENCY 2018-19

Motion 10.15 **RESOLVED**, that the Board of Education enter into a professional services agreement with Starlight Homecare Agency to provide nursing services as required by student’s IEP for the period November 20, 2018 through June 30, 2019 at the rate of \$55.00/hour for RN Services or \$45.00/hour for LPN services, and

BE IT FURTHER RESOLVED, that the School Business Administrator be authorized to sign the contracts on behalf of the district.

EDUCATIONAL TRAVEL

Motion 10.16 **WHEREAS**, the Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education acknowledges that on-going professional development is critical to the instructional needs of the district or may further the efficient operation of the school district, and providing said training may require travel expenses;

THEREFORE BE IT RESOLVED, that the Board authorize employee and Board Member attendance in informational programs directly related to, and within the scope of the listed job title’s current responsibilities, and/or training opportunities as follows with payment of expenses, if applicable, based on the federal travel

regulations provided that such expenses are within the annual maximum travel expenditure amount:

Date	Employee	Workshop	Cost (Not to Exceed)
11/29/18	Walsh, Julie-Anne	Word Study that Sticks/TMI	\$0.00
5/30/19	Halloran, Debra	NJ TESOL (Practices and Methods being implemented across NJ ESL Classrooms)	\$199.00
11/7/18	Halloran, Debra	Hola Dual Language Program	\$0.00
12/10/18	Pizzuta, Patricia	Facilitating Rapid Change for Children with Severe Phonological Disorders	\$259.00
12/10/18	Bores, Joyce	Facilitating Rapid Change for Children with Severe Phonological Disorders	\$264.21
11/14/18 & 11/19/18	McCann, Jennifer	Intermediate Digital Photography/Basic Photoshop	\$109.68
11/20/18	Selfon, Laurie	Executive Function Skills; Strategies to Reduce Impulsive Behavior, increase focus and develop working memory	\$272.00
11/7/18	Kantrowitz, Karen	Model Program visit to The Hola School - a Spanish immersion school	\$11.78
11/29/18	DeRisi, Nicole	Word Study that Sticks/TMI	\$0.00
11/30/18	Gourraige, Christina	NJPSA - I&RS The Next Generation	\$35.03
2/25/19 - 2/27/19	Freeman, James	NJAHPERD	\$430.01
2/25/19 - 2/27/19	LoPresti, Adam	NJAHPERD	\$430.01

FINANCE COMMITTEE

Mrs. Bagdat introduced motions 11.1 through 11.6, which motions were seconded by Mr. DiFiore On a roll call vote, all members present voted Aye.

VOUCHER PAYMENTS

Motion **RESOLVED**, that there be approved/ratified for payment vouchers in the total amount of \$1,528,339.69 as follows:

General Fund			
Appendix "A"	Checks #009173; Book Transfers for September Payrolls; Transfer for State Health Benefits		\$1,246,285.36
Appendix "A-1"	Checks #010332-010429		\$281,996.33
Student Activities Fund			
Appendix "A-2"	Checks #2450		\$58.00

APPROPRIATION TRANSFERS

Motion **RESOLVED**, that there be approved line item appropriation transfers to the
 11.2 2018-19 budget as follows:

To	Account	From	Account	Amount	Explanation
11-000-217-320-010-04	Extraord Purch Prof Services	11-000-100-565-010-04	Tuition BCSS & RDS	\$45,000	Additional ABA Services
11-000-100-566-010-04	Tuition PSD	11-000-100-562-010-04	Tuition Other LEA Spec Ed	\$19,000	OOD Tuition Reallocation
11-190-100-610-010-00	Student Learning Technology	11-190-100-340-010-00	Purch Technical Services	\$3,000	Curriculum Items
11-000-230-820-010-00	Judgments Against District	11-000-230-530-010-00	Communications Phone & Postage	\$3,300	SAIF Deductible
11-190-100-440-020-00	Equip Lease Rental FMS	11-190-100-610-010-00	Student Learning Technology	\$2,000	Copier Leases
11-190-100-440-030-00	Equip Lease Rental MES	11-190-100-610-010-00	Student Learning Technology	\$2,000	Copier Leases
11-000-222-300-020-02	Library Purch Prof Serv FMS	11-190-100-610-211-02	FMS General Teach Supplies	\$100	FMS Requested Transfers
11-401-100-600-020-02	Co Curricular Supplies FMS	11-190-100-610-211-02	FMS General Teach Supplies	\$200	FMS Requested Transfers
11-000-222-600-020-02	Library Supplies FMS	11-000-222-300-020-02	Library Purch Prof Serv FMS	\$100	Fieldstone Library Transfer
11-190-100-610-010-00	Student Learning Technology	12-120-100-730-030-00	Cap Equip Grades 1-5	\$7,500	Reverse E-Rate Transfer
11-190-100-610-010-00	Student Learning Technology	12-120-100-730-020-00	Cap Equip Grades 6-8	\$7,500	Reverse E-Rate Transfer

BOARD CERTIFICATION – SEPTEMBER (Motions 11.3 and 11.4)

Motion **RESOLVED**, that the Montvale Board of Education approve the following
 11.3 reports as of September 30, 2018: The Board Secretary Report and The Cash Report, attached as Appendix “B” to the minutes of this meeting..

Motion **RESOLVED**, that pursuant to N.J.A.C. 6A:23-2.11 [c]4, the Montvale Board of
 11.4 Education certifies that as of September 30, 2018, after review of the Board Secretary's monthly financial reports [appropriations section], and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-expended in violation N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ESEA AMENDMENT

Motion **RESOLVED**, that on behalf of the district, the Superintendent of Schools be
 11.5 authorized to submit an ESEA Amended Application to the New Jersey Department of Education for Fiscal Year 2019 for Title IIA to transfer funds; and for Title III-Immigrant to accept a rollover award of \$2,885. Following the rollover, the Title III-Immigrant funds for Fiscal Year 2019 will be \$6,981.

DONATION-MONTVALE EDUCATIONAL FOUNDATION

Motion **RESOLVED**, that there be accepted with appreciation the following grants from
 11.6 the Montvale Educational Foundation:

One School, One Book
 In the amount of \$5,120.00,
 MEF Grant Number PNG #394

Requested by: Mrs. Geralyn Westervelt

3R's Day (Respect, Reflect, and Remember Day)
in the amount of \$7,500.00,
MEF Grant Number PNG #395
Requested by: Mrs. Gina McCormack

AND BE IT FURTHER RESOLVED, that the Board Secretary send a letter of thanks on behalf of the Board for this generous donation.

Mrs. Bagdat, on behalf of the Board, thanked the MEF for these generous donations.

FACILITES AND TRANSPORTATION COMMITTEE

Mr. Carvelli introduced motions 12.1 through 12.3, which motions were seconded by Mrs. Bagdat. On a roll call vote, all members present voted Aye.

SCHOOL BUS EMERGENCY EVACUATION DRILLS (Motions 12.1; 12.2; 12.3)

Motion 12.1 **WHEREAS**, the Department of Education requires New Jersey School Districts to conduct bus drills for transported students, The Montvale Public School conducted School Bus Emergency Evacuation Drills before school on Thursday, November 7, 2018 for bus routes numbers 1, 2, 3, 5, 7 at Fieldstone Middle School and bus routes 2, 4, 6 and 8 at Memorial Elementary School, in accordance with the New Jersey Administrative Code (NJAC 6A:27-11.2). The bus drills were supervised by the school Principals, and Assistant Principals.

Motion 12.2 **WHEREAS**, the Department of Education requires New Jersey School Districts to conduct bus drills for all students, The Montvale Public School conducted School Bus Emergency Evacuation Drills during school on Tuesday, November 13, 2018 at Fieldstone Middle School for all students, in accordance with the New Jersey Administrative Code (NJAC 6A:27-11.2). The bus drills were supervised by the school Principal and Assistant Principal.

Motion 12.3 **WHEREAS**, the Department of Education requires New Jersey School Districts to conduct bus drills for all students, The Montvale Public School Bus Emergency Evacuation Drills during school on Wednesday, November 14, 2018 at Memorial Elementary School for all students, in accordance with the New Jersey Administrative Code (NJAC 6A:27-11.2). The bus drills were supervised by the expressive arts teaching staff.

The Board thanked Park Ridge for allowing the Montvale Schools to borrow their bus to run the bus drills noted in motions 12.2 and 12.3.

COMMITTEE REPORTS

Mrs. Bagdat reported that she met on 11/15/18 with Dr. Petersen, the building principals, and representatives of the MEA. The committee discussed a variety of topics including security and building facilities.

BOARD MEMBER REPORTS/COMMENTS

Mrs. McGauley-Eichhorn asked if there was any feedback from the community or staff regarding the snowstorm on 11/15/18. Dr. Petersen reported that everyone had a tough commute home but all the students and staff were safe. The Board requested the MCC staff be thanked for staying with the children until they were all picked up that evening.

Mrs. Bagdat attended the vaping presentation sponsored by the Hills Valley Coalition on 11/14/18. She shared that it was very informative event and that vaping is a very serious and concerning risk for our children.

COMMUNICATIONS

Mrs. Wasserman shared a thank you from the MAL for allowing the cheerleaders to practice after school Friday 11/16/18, following the snow storm Thursday night. The cheerleaders competed in a showcase over the weekend where the Seniors came in second place and the Juniors came in third place for their age groups.

Mrs. Wasserman informed the board of an upcoming NJSBA Bergen County meeting on 11/27/18 in Hasbrouck Heights.

OLD BUSINESS

The Board as a whole discussed student accident insurance following a meeting with the district's insurance risk manager on the topic at the New Jersey School Boards conference in October. The Board will continue to consider this topic.

NEW BUSINESS

No new business was shared.

HEARING FROM THE PUBLIC

No members of the public wished to be heard.

MOTION TO ADJOURN

Mrs. Bagdat introduced motion 21.1 as follows, which motion was seconded by Mrs. McGauley-Eichhorn and passed unanimously.

Motion **RESOLVED**, that this meeting be adjourned at 9:10 p.m.
21.1

Respectfully submitted,

Andrea Wasserman
Board Secretary