

**BOARD OF EDUCATION
MONTVALE, NEW JERSEY**

**REGULAR PUBLIC BUSINESS MEETING AGENDA
DECEMBER 17, 2018**

1. **CALL TO ORDER:** President to call the meeting to order at 7:30 p.m. in the Instructional Media Center of Fieldstone Middle School, Spring Valley Road, Montvale, NJ.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig

2. **OPEN PUBLIC MEETINGS ANNOUNCEMENT:**

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *The Ridgewood News* and *The Record*.

3. **COMMENTS BY THE BOARD PRESIDENT**

Welcome to the public.

Invite those present to sign the attendance sheet, if they so choose.

No smoking is allowed.

Pre-approval of audio or video recording by the public is required.

4. PRIVATE SESSION

Introduced by: _____

Seconded by: _____

AYE Votes: _____

NO Votes: _____

Motion

4.1

WHEREAS, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to meet in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying
Personnel – New Hires, Employee Stipends, Resignation,
MEA Negotiations

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

5. RECONVENE IN PUBLIC SESSION at 8:00 p.m.

The Board President will restate the opening comments.

6. SUPERINTENDENT'S REPORT

**District Events
Demographic Study
Enrollment**

7. PRESENTATIONS & RECOGNITIONS

“Seventh Grade Rocket Projects”
by Mr. Jason Simodejka

8. HEARING FROM THE PUBLIC ON AGENDA ITEMS

This is the first of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.

At this time, I welcome comment from the public on agenda items only.

9. BOARD BUSINESS

Introduced by: _____

Seconded by: _____

AYE Votes: _____

NO Votes: _____

MINUTES

Motion **RESOLVED**, that there be accepted, as written, the minutes of the following
9.1 meetings:

November 12, 2018

November 19, 2018

HARASSMENT, INTIMIDATION, BULLYING

Motion **RESOLVED**, that there be affirmed the Superintendent of School’s decisions
9.2 and resulting consequences, if any, in response to reported acts of harassment,
intimidation and/or bullying as itemized in executive session.

10. EDUCATION COMMITTEE [Mrs. Baskin/Mrs. Foley/Mrs. Bagdat]

Motions 10.1 through 10.14 were introduced by: _____, seconded by: _____
Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore,
Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig

SUBSTITUTES

Motion **RESOLVED**, that there be approved employment to the below list of individuals
10.1 as Substitutes, subject to Chapter 116, P.L. 1986 in the Montvale Public Schools
during the 2018-19 school year, with compensation at the Board approved rate, the
following individuals:

Name	Position	Effective Dates
White, Jennifer	Substitute Teacher	12/18/18-6/30/19
White, Jennifer	Substitute Teaching Assistant	12/18/18-6/30/19

CONTRACT REVISION – LITERACY COACH

Motion **RESOLVED**, that there be approved a revised contract award to Julie-Anne Walsh,
10.2 Literacy Coach, from part-time 0.50 to part-time 0.60 effective September 1, 2018
through June 30, 2019 in accordance with the MEA/Board Agreement, subject to
revision upon ratification/approval of a successor Agreement.

RESIGNATION - TEACHING ASSISTANT

Motion **RESOLVED**, that there be accepted, the resignation of Evelyn Cordova, Teaching
10.3 Assistant, effective December 20, 2018.

RESIGNATION - TEACHING ASSISTANT

Motion **RESOLVED**, that there be accepted, the resignation of Monique Cohen, Teaching
10.4 Assistant, effective December 11, 2018.

LONG-TERM SUBSTITUTE / FIELDSTONE RESOURCE TEACHER

10.5 **RESOLVED**, that there be approved employment of Emily Tie as long-term
Substitute / Leave Replacement for Fieldstone Middle School Resource Teacher for
the period December 3, 2018 through March 15, 2019; subject to Chapter 116, P.L.
1986 in the Montvale Public Schools during the 2018-19 school year, with
compensation at: Day 1 thru 29 - \$97.75/day; Day 30 and after – BA, Step 1, per
diem rate, subject to revision upon ratification/approval of a successor Agreement.

LONG-TERM SUBSTITUTE / FMS SPEECH TEACHER

10.6 **RESOLVED**, that there be approved employment of Jennifer White as long-term
Substitute / Leave Replacement for Fieldstone Middle School Speech Teacher for
the period March 11, 2019, through June 30, 2019; subject to Chapter 116, P.L.
1986 in the Montvale Public Schools during the 2018-19 school year, with

compensation at: Day 1 thru 29 - \$97.75/day; Day 30 and after – BA, Step 1, per diem rate, subject to revision upon ratification/approval of a successor Agreement.

CHAPERONES – FIELDSTONE WINTER CONCERT

Motion **RESOLVED**, that there be approved compensation to the following list of staff members to be chaperones for the Fieldstone Middle School 2018 winter concert as per the Board/MEA Agreement, subject to revision upon ratification/approval of a successor Agreement.

10.7

Alex Austin	Donna Simon
Ed Haase	Sara DeLange

JOB DESCRIPTION – CLERICAL ASSISTANT

Motion **RESOLVED**, that there be accepted, the job description for Clerical Assistant.

10.8

LUNCH AIDES – MEMORIAL ELEMENTARY SCHOOL

Motion **RESOLVED**, that there be approved new hourly rates for the following list of Memorial School Lunchroom Aides for the period of January 2, 2019 through June 30, 2019:

10.9

Name	Rate
Leslie Braunstein	\$ 14.15/hr.
Debbie Hughes	\$ 15.55/hr.
Kristin Librino	\$ 13.25/hr.
Joyce Priestner	\$ 13.25/hr.
Kristen Rothschild	\$ 13.25/hr.
Janice Scheidel	\$ 13.25/hr.
Debbie Stefanelli	\$ 19.40/hr.
Linda Zurich	\$ 16.05/hr.
Hasmig Yetamian	\$ 13.00/hr.

STAFF AS LUNCH AIDES - FIELDSTONE MIDDLE SCHOOL

Motion **RESOLVED**, that there be approved employment of Delia Durango as Fieldstone Middle School lunch aide for the period of December 18, 2018 through June 30, 2019 with compensation of \$30/period

10.10

COMPENSATION FOR LOST PREP TIME

Motion **RESOLVED**, that there be approved compensation to the following for loss of preparation periods with compensation as per the Board/MEA Agreement:

10.11

Name	Dates	Per Session Comp
Alvarez, Lindsay	December 13, 2018	\$ 20.00
Bain, Joan	December 3 & 10, 2018	\$ 40.00
Basirico, Angela	December 3, 2018	\$ 20.00
Carcich, Lauren	November 16 & 30, 2018	\$ 40.00
Cummings, Chelsea	November 30, 2018	\$ 20.00

D'Amaro, Laurie	December 3, 2018	\$ 20.00
Delli Santi, Julianne	October 26, 2018	\$ 20.00
Diore, Kristian	October 29, 2018 & December 3, 2018	\$ 40.00
Edelstein, Patrice	November 16, 2018; December 3, 4 & 10, 2018	\$ 80.00
Faiella, Bonnie	November 29, 2018	\$ 20.00
Freeman, James	November 14, 2018	\$ 20.00
Gonzalez, Darlene	November 21, 2018; December 4, 2018	\$ 40.00
Gutierrez, Jessica	December 6 & 11, 2018	\$ 40.00
Hasse, Edward	November 30, 2018; December 4, 2018	\$ 40.00
Jachens, Lindsey	December 3, 2018	\$ 20.00
Kantrowitz, Karen	November 14, 2018	\$ 20.00
Katz, Debbie	December 3 & 10, 2018	\$ 40.00
LoPresti, Adam	November 14, 2018	\$ 20.00
Matesic, Karen	December 3, 2018	\$ 20.00
McLaughlin, Maureen	November 29, 2018; December 10 & 13, 2018	\$ 60.00
Megaro, Nicole	November 1 & 30, 2018; December 4, 2018	\$ 60.00
Neville, Lisa	December 3, 2018	\$ 20.00
Nicol, Clarisse	November 29, 2018	\$ 20.00
Pittarelli, Carol	November 14, 2018	\$ 20.00
Rhatigan, Kellie	November 14, 2018	\$ 20.00
Ripston, Erica	December 3 & 11, 2018	\$ 40.00
Rudd, Lisa	November 29, 2018; December 7, 2018	\$ 40.00
Scirocco, Briann	December 13, 2018	\$ 20.00
Walker, Katherine	October 24, 2018; December 3, 2018	\$ 40.00
Wynkoop, Marlene	November 16 & 29, 2018; December 3, 4, 10 & 14, 2018	\$120.00

LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved the following days of unpaid leave for
10.12 Margaret Meehan, General Secretary at Memorial Elementary School: December 10, 11, 12, 13, 14, 2018.

FIELD TRIP DESTINATION

Motion **RESOLVED**, that there be approved the following location as a destination
10.13 for educational field trips during the 2018-2019 school year:
Palisades Mall Escape Room, West Nyack, NY

EDUCATIONAL TRAVEL

Motion 10.14 **WHEREAS**, the Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education acknowledges that on-going professional development is critical to the instructional needs of the district or may further the efficient operation of the school district, and providing said training may require travel expenses;

THEREFORE BE IT RESOLVED, that the Board authorize employee and Board Member attendance in informational programs directly related to, and within the scope of the listed job title’s current responsibilities, and/or training opportunities as follows with payment of expenses, if applicable, based on the federal travel regulations provided that such expenses are within the annual maximum travel expenditure amount:

Date	Employee	Workshop	Cost (Not to Exceed)
12/13/18	Diore, Kristian	Mindful Practices for those Who Give Us the Most: Educators!	\$0.00
11/29/18	McCormack, Gina	Bergen County Principal & Supervisors Assoc. Meeting	\$0.00
12/4/18	McCormack, Gina	NWEA/MAP Assessment Training	\$0.00
2/13/18	Walker, Debra	Mindful Practices for Those Who Give the Most	\$2.73
11/15/18	Walker, Debra	SEL and Executive Function	\$2.73
11/14/18	Walker, Debra	Guidance Articulation PVHS	\$0.00
10/22/18	Walker, Debra	SEL & Conflict Resolution	\$2.73
12/6/18	Petersen, Darren	Innovation Team Visit to Warwick, NY Schools	\$12.09
12/4/18	Petersen, Darren	MAP - NWEA - Randolph, NJ	\$19.53

11. FINANCE COMMITTEE: [Mrs. Bagdat/Mr. Carvelli/Mr. DiFiore]

Motions 11.1 through 11.7 were introduced by: _____, seconded by: _____

Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig

VOUCHER PAYMENTS

Motion 11.1 **RESOLVED**, that there be approved/ratified for payment vouchers in the total amount of \$3,041,278.70 as follows:

General Fund

Appendix “A”	Check #009138 & Book Transfers for October Payroll and Wire Transfer for State Health Benefits	\$1,274,265.35
Appendix “A-1”	Checks #010430-010519	\$256,592.81

Appendix "A-2" Check #009329 & Book 1,471,648.84
 Transfers for November Payroll, State Health
 Benefits and Transfer for P&I for Bonds

Student Activities Fund

Appendix "A-3" Checks #2487-2504 \$11,771.70

APPROPRIATION TRANSFERS

Motion **RESOLVED**, that there be approved line item appropriation transfers to the
 11.2 2018-19 budget as follows:

To	Account	From	Account	Amount	Explanation
11-000-263-420-030-05	Grounds Purch Serv MES	11-000-263-420-020-05	Grounds Purch Serv FMS	\$3,000	Reallocate Expenses
11-000-261-420-020-05	Clean, Repair, Maint FMS	12-000-400-450-030-00	Construction Serv - MES	\$30,000	Reverse Transfer #1015
11-000-230-890-010-00	Misc Expenditures	11-000-230-610-010-00	Supt Office Supplies	\$500	Advertising Expenses
11-401-100-500-020-02	Co Curric Reg Fees FMS	11-401-100-600-020-02	Co Curric Supplies FMS	\$75	Robotics Fee
20-520-200-580-030-00	Title IIA Prof Dev MES	20-520-200-320-020-00	Title IIA Purch Prof Serv FMS	\$10	Reallocate Expenses
20-520-200-580-030-00	Title IIA Prof Dev MES	20-520-200-320-030-00	Title IIA Purch Prof Serv MES	\$1,565	Reallocate Expenses
20-530-100-600-030-00	Title III Imm Supplies MES	na	na	\$2,885	Title III Rollover
11-000-263-610-030-05	Grounds Supplies MES	11-000-263-420-020-05	Grounds Purch Serv FMS	\$750	Snowblower Purchase

BOARD CERTIFICATION – OCTOBER 2018 (Motions 11.3 and 11.4)

Motion **RESOLVED**, that the Montvale Board of Education approve the following
 11.3 reports as of October 31, 2018: The Board Secretary Report and The Cash Report,
 attached as Appendix "B" to the minutes of this meeting..

Motion **RESOLVED**, that pursuant to N.J.A.C. 6A:23-2.11 [c]4, the Montvale Board of
 11.4 Education certifies that as of October 31, 2018, after review of the Board
 Secretary's monthly financial reports [appropriations section], and upon
 consultation with the appropriate district official, to the best of our knowledge, no
 major account or fund has been over-expended in violation N.J.A.C. 6A:23-2.11(b)
 and that sufficient funds are available to meet the district's financial obligations for
 the remainder of the fiscal year.

EMPLOYEE BENEFITS/FLEXIBLE SPENDING PLANS - AFLAC

Motion **RESOLVED**, that AFLAC be authorized to provide flexible spending plans
 11.5 through payroll deductions for Montvale Board of Education employees at no cost
 to the Board for the period February 1, 2019 through January 31, 2020.

ESEA AMENDMENT

Motion **RESOLVED**, that on behalf of the district, the Superintendent of Schools be
 11.6 authorized to submit an ESEA Amended Application to the New Jersey Department
 of Education for Fiscal Year 2019 for Title III Immigrant to transfer funds.

OUT-OF- DISTRICT CONTRACTS – 2018-19

Motion **RESOLVED**, that the Montvale Board of Education approves Special Education
 11.7 out-of-district placements and contracted tuition and aide costs for the 2018-19
 school year as follows:

Out-of-District School	Location	Tuition July-June 2018-19	Aide	State Student ID#
Northern Valley Regional High School District	Valley Program	\$48,762.37	NA	9563167077

12. FACILITIES AND TRANSPORTATION COMMITTEE: [Mrs. Bagdat/Mr. Carvelli/Mr. DiFiore]

Motions 12.1 and 12.2 were introduced by: _____, seconded by: _____
Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig

MEMORIAL ELEMENTARY SCHOOL ROOFING PROJECT

Motion **RESOLVED**, that the proposal from FKA Architects in the amount of \$13,900 for
 12.1 planning, construction design, bidding and construction administration be accepted for the roofing project at Memorial Elementary School including the roof over the MPR (multi-purpose room).

DISTRICT LONG RANGE FACILITIES PLAN PROJECT

Motion **RESOLVED**, that the proposal from FKA Architects in the amount of \$16,400 for
 12.2 the development and update of the district's comprehensive Long Range Facilities Plan, including a Boiler System Feasibility Study, be accepted.

13. COMMITTEE REPORTS

14. BOARD MEMBER REPORTS/COMMENTS

15. COMMUNICATIONS

16. OLD BUSINESS

School Calendar 2019-2020

17. NEW BUSINESS

18. HEARING FROM THE PUBLIC

This is the second of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.

At this time, I welcome comment from the public on any matter concerning board business.

19. PRIVATE SESSION [reconvened if necessary]

Introduced by: _____ Seconded by: _____

AYE Votes: _____ NO Votes: _____

Motion
19.1

WHEREAS, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to reconvene in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

- _____

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

20. FURTHER BUSINESS, if any

Future Reports/Action Items:

21. MOTION TO ADJOURN

Introduced by: _____ Seconded by: _____

AYE Votes: _____ NO Votes: _____

Motion
21.1

RESOLVED, that this meeting be adjourned at _____ p.m.

