

**BOARD OF EDUCATION
MONTVALE, NEW JERSEY
WORKSESSION MEETING MINUTES
DECEMBER 10, 2018**

The Board of Education of the Borough of Montvale, County of Bergen, State of New Jersey, entered Regular Public Meeting Session on Monday, December 10, 2018 in the Instructional Media Center of Fieldstone Middle School, Spring Valley Road, Montvale NJ. President Rossig called the meeting to order at 7:34 p.m. Roll call showed the following to be present: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, and Mr. Rossig. No trustees were absent. Also present was Mrs. Wasserman, Board Secretary/Business Administrator.

Mr. Rossig read the **Open Public Meetings announcement** as follows:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education of the Borough of Montvale has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *THE RIDGEWOOD NEWS* and *THE RECORD*."

COMMENTS BY THE BOARD PRESIDENT

Mr. Rossig announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

PRIVATE SESSION

Mr. Carvelli introduced motion 4.1 as follows, which motion was seconded by Mrs. Foley and was unanimously approved.

Motion 4.1 **WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to meet in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying
Personnel – New Hires, Employee Stipends, Resignation,
Employment Updates
MEA Negotiations

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE IN PUBLIC SESSION at 8:02 p.m.

At 8:02 p.m. the Board returned to public session. Roll call showed the following to be present: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, and Mr. Rossig. No trustees were absent. Also present was Mrs. Wasserman, Board Secretary/Business Administrator and three members of the public. The Board President restated the open public meetings announcement and led those present in the Pledge of Allegiance. He welcomed the public and invited them to sign the attendance sheet, if they so chose. He announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

SUPERINTENDENT'S REPORT

Superintendent's Report – *Mrs. Wasserman shared the Superintendent's report on behalf of Dr. Petersen.*

The Superintendent thanked the staff for all of their efforts in preparing and meeting with parents during parent/teacher conferences December 5 and 6. He also expressed his appreciation to all of the parents who came to the conferences and noted the Montvale students have wonderful support at home and at school.

Other recent events included the District Innovation Team visit to the Warwick, NY schools on Thursday, December 6 and the very successful MEF on-line auction which raised approximately \$3,000. Congratulations to the MEF on a great auction. Also, congratulations were extended to the Fieldstone's Robotics Team, The Millennial Falcons, and their coach, Mr. Doherty, for participating well in the state robotics competition.

A number of exciting events will be taking place over the coming weeks:

- Harlem Wizards visiting the schools on Tuesday December 11 to promote the MEF sponsored Wizards game on Friday January 11.
- Winter Concerts: Fieldstone's concert is Tuesday December 11 at 7:30 and Memorial's Concert is Thursday December 13 at 7:30.
- Teacher/Educational Service Professional Recognition nominations must be submitted by Friday, December 14th.
- Montvale Police Chief Abrams Clap Out will be Friday December 14th at Borough Hall.
- Student report cards will become available via the parent portal after 4pm on Wednesday December 19.

Enrollment – Memorial enrollment remained flat at 520 students while Fieldstone's enrollment declined by one student to 448 students. Total district enrollment for December is 968 students.

HEARING FROM THE PUBLIC ON AGENDA ITEMS

No members of the public wished to be heard.

BOARD BUSINESS

The board discussed the minutes and proposed calendars and approved placement of these items as actionable on an upcoming Board agenda:

Minutes - Enclosed are copies of the minutes of the following meetings for review and comment:

November 12, 2018

November 19, 2018

School Calendar 2019-2020 – A draft of the 2019-2020 district calendar is available for review and discussion.

Board Meeting Calendar 2019 – Attached for review and discussion are possible meeting dates for the 2019 year. The calendar would be adopted at the re-organization meeting in January.

EDUCATION COMMITTEE

The board discussed and approved placement on the upcoming Board agenda of the following:

Job Description – Attached is a proposed job description for the position of Clerical Assistant.

Field Trip Destination – The agenda will include a resolution to accept the Palisades Mall Escape Room, West Nyack, NY as a field trip destination for the 2018-2019 school year.

FINANCE COMMITTEE

The board discussed and approved placement on the upcoming Board agenda of the following:

Bills List – Bills list for December 17, 2018 will be presented on the public meeting agenda.

Board Secretary's and Cash Reports – The financial statements for the month of October 2018 will be presented for action at the 12/17/18 public meeting.

Out of District Placement – The upcoming agenda will include a motion to enter into a new out-of-district placement.

Contract/Agreement Renewals – The upcoming board agenda will include a motion to continue offering employees flexible spending plans and insurance plans with AFLAC.

Budget Calendar – Attached for review and discussion is the Budget Calendar for the 2019-2020 school year.

Monthly Financial Review – Andrea Wasserman reviewed the budget calendar, explaining the steps in formatting the annual school budget, and reviewing the involvement of the staff, administrators, finance committee, and budget as a whole throughout the process.

FACILITIES AND TRANSPORTATION COMMITTEE

The board discussed and approved placement on the upcoming Board agenda of the following:

Proposals for Professional Architectural Services – The upcoming board agenda will include motions to enter into agreements with FKA Architects for Professional Architectural Services for (1) The Memorial Elementary School Partial Roof Replacement and (2) The preparation of a Long Range Facilities Plan (LRFP) for the Montvale School District.

COMMITTEE REPORTS

No committee reports were shared.

BOARD MEMBER REPORTS/COMMENTS

Mr. Carvelli, Mrs. Bagdat, and Mr. DiFiore attended the NJSBA Bergen County Meeting on November 27th. One topic was non-college bound students and being aware that college might not be the best path for all students. There was also a presentation on Mindfulness and different skills that can be taught to student. Another presenter reviewed social emotional learning competencies.

Mrs. Bagdat attended the Innovation Team visit to the Waldwick school on Thursday December 6. The district presented on a number of interesting topics including non-college bound learners. Waldwick also showed our team their outdoor classroom, which was similar to the Eagle Scout proposed project for Fieldstone.

Mrs. Baskin attended the PTO meeting. There is a lot of great fundraising that results in fantastic programming for the students in both Memorial and Fieldstone. They also encouraged people to attend the upcoming MEF meeting in January.

Mrs. McGauley-Eichhorn and Mr. Carvelli reminded the board that early advertising for MSI is essential.

Mr. Rossig congratulated the Fieldstone Robotics Team on their success at the state robotics conference.

COMMUNICATIONS

The Board Received a letter from the Montvale Athletic League confirming the days and times the school facilities were available for use in the coming winter months.

Mrs. Wasserman reviewed any New Jersey School Boards training to be completed by individual trustees and thanked all the trustees for completing their required training.

OLD BUSINESS

No old business was shared.

NEW BUSINESS

No new business was shared.

HEARING FROM THE PUBLIC

No members of the public wished to be heard.

MOTION TO ADJOURN

Mr. DiFiore introduced motion 20.1 as follows, which motion was seconded by Mr. Foley and passed unanimously.

Motion **RESOLVED**, that this meeting be adjourned at 9:02 p.m.
20.1

Respectfully submitted,

Andrea Wasserman
Board Secretary