

**BOARD OF EDUCATION  
MONTVALE, NEW JERSEY**

**REGULAR PUBLIC BUSINESS MEETING AGENDA  
JUNE 26, 2017**

1. **CALL TO ORDER:** President to call the meeting to order at 7:00 p.m. in the Instructional Media Center of Fieldstone Middle School, Spring Valley Road, Montvale, NJ.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig

9. **OPEN PUBLIC MEETINGS ANNOUNCEMENT:**

“The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary’s Office, posted on the district web site, and such notice given to *The Ridgewood News* and *The Record*.

9. **COMMENTS BY THE BOARD PRESIDENT**

Welcome to the public.

Invite those present to sign the attendance sheet, if they so choose.

No smoking is allowed.

Pre-approval of audio or video recording by the public is required.

**4. PRIVATE SESSION**

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

AYE Votes: \_\_\_\_\_

NO Votes: \_\_\_\_\_

Motion

4.1

**WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

**WHEREAS**, there now exists a need for this Board of Education to meet in Executive Session, now therefore

**BE IT RESOLVED** that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent’s Report of Harassment, Intimidation, Bullying  
Personnel – New Hires, Employee Stipends, Resignations, Salary Guide  
Advancement, Student Teacher/Intern Placements  
Superintendent’s Evaluation

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**AND BE IT FURTHER RESOLVED** that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

**5. RECONVENE IN PUBLIC SESSION at 8:00 p.m.**

The Board President will restate the opening comments.

**6. SUPERINTENDENT'S REPORT**

**District Events**

**Enrollment**

**PRESENTATIONS**

***"FMS DRAMA PRODUCTION"***

by Pascack Hills Student Representatives

***"HARASSMENT, INTIMIDATION, BULLYING SUMMARY REPORT"***

by Dr. Darren Petersen

**7. HEARING FROM THE PUBLIC ON AGENDA ITEMS**

*This is the first of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.*

*At this time, I welcome comment from the public on agenda items only.*

**8. BOARD BUSINESS**

**Introduced by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**AYE Votes:** \_\_\_\_\_

**NO Votes:** \_\_\_\_\_

***HARASSMENT, INTIMIDATION, BULLYING***

Motion **RESOLVED**, that there be affirmed the Superintendent of School's decisions  
8.1 and resulting consequences, if any, in response to reported acts of harassment, intimidation and/or bullying as itemized in executive session.

*COUNTY APPROVAL OF SUPERINTENDENT'S GOAL COMPLETION 2016-17*  
*APPENDIX "A"*

Motion **RESOLVED**, that there be acknowledged notification from the Bergen County  
8.2 Executive County Superintendent certifying attainment by Dr. Darren Petersen of  
the merit goals for 2017-18 and authorization for payment of the pre-approved  
amount.

*AUTHORIZATION TO HIRE*

Motion **RESOLVED**, that the Superintendent of Schools be authorized to offer  
8.3 employment contracts to qualified candidates to fill existing open positions for the  
period June 27, through August 25, 2017.

**9. EDUCATION COMMITTEE [Mrs. Baskin/Mrs. Foley/Mrs. McGauley-Eichhorn]**

**Motions 9.1 through 9.19 were introduced by: \_\_\_\_\_, seconded by: \_\_\_\_\_**

**Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore,  
Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Ross**

*NEW CONTRACT AWARD – FIELDSTONE LLD TEACHER*

Motion **RESOLVED**, that there be approved award of contract, to Stephanie Alboum  
9.1 as Fieldstone Middle School LLD Teacher effective September 1, 2017 through  
June 30, 2018, with annual compensation at MA, Step 4, \$61,030.

*NEW CONTRACT AWARD – FIELDSTONE GRADE 8 MATH TEACHER*

Motion **RESOLVED**, that there be approved award of contract, subject to Sara De Lange,  
9.2 as Fieldstone Middle School Grade 8 Math Teacher effective September 1, 2017  
through June 30, 2018, with annual compensation at \$54,967, and

**BE IT FURTHER RESOLVED**, that Sara De Lange be compensated an  
additional 12.5% of her annual base salary, \$6,870.88, for teaching an additional  
class period of student instruction for the total school year 2017-2018, resulting in  
total annual compensation of \$61,837.88, representing an annual base salary of BA,  
Step 3-4, \$54,967, plus an additional 12.5%, \$6,870.88.

*NEW CONTRACT AWARD – MEMORIAL RESOURCE PROGRAM TEACHER*

Motion **RESOLVED**, that there be approved award of contract, subject to Chapter 116,  
9.3 P.L. 1986, to Ashley Worthington as Memorial Elementary School Resource  
Program Teacher effective September 1, 2017 through June 30, 2018, with annual  
compensation at BA, Step 1, \$53,467.

*TRANSFERS*

Motion **RESOLVED**, that there be approved transfers of position for the following,  
9.4 effective September 1, 2017 through June 30, 2018:

<b>Name</b>	<b>From</b>	<b>To</b>
Alvarez, Lindsay	Memorial School Resource Program	3 <sup>rd</sup> Grade
D’Amaro, Laurie	3 <sup>rd</sup> Grade	2 <sup>nd</sup> Grade
Sean Boyle	Language Arts Grade 6	Language Arts Grade 8
Laurie Murrell	Library/Media	Language Arts Grade 6

*SPECIAL EDUCATION TEACHING ASSISTANTS – EXTENDED SCHOOL YEAR PROGRAMS*

Motion **RESOLVED**, that there be approved re-employment of the following classroom  
9.5 teaching assistants to support students with special needs for the period July 1, 2017 through August 30, 2017, subject to continued student need, with compensation at their current hourly rate or as noted:

Kathy Riabov	Kathy Walker (\$13.50/hr.)
Linda Haggerty	Marlene Wynkoop (\$13.50/hr.)
Adrienne Black	

**AND BE IT ALSO RESOLVED**, that all current classroom teaching assistants be approved as substitutes for the summer programs with compensation at their current hourly rate.

*ADDITIONAL COMPENSATION*

Motion **RESOLVED**, that there be approval an additional compensation award for the  
9.6 following responsibilities:

<b>Name</b>	<b>Compensation</b>	<b>Dates</b>	<b>Responsibility</b>
Margaret Meehan	\$14/hr.	Approximately 3 hours	Shadow retiring Memorial School Library Assistant/Nurse’s Assistant
Julie Homa	Current Hourly Rate	June 7, 2017	Chaperone a FMS Student attending FMS Chorus Concert on June 7, 2017

*RESIGNATIONS*

Motion **RESOLVED**, that there be accepted, the resignation of Justin Jasper,  
9.7 Grade 3 Teacher, effective July 1, 2017.

Motion **RESOLVED**, that there be accepted, the resignation of Whitney Rubin, Middle  
9.8 Fieldstone School Part-time Resource Program Teacher, effective July 1, 2017.

Motion **RESOLVED**, that there be accepted, the resignation of Alexander Marcoulides,  
9.9 Grade 7 Science Teacher, effective July 1, 2017.

**COMPENSATION FOR LOST PREP TIME**

Motion **RESOLVED**, that there be approved compensation to the following for loss of preparation periods with compensation as per the Board/MEA Agreement:  
9.10

John McGinley	June 8, 2017	\$ 20.00
Darlene Gonzalez	June 8, 2017	\$ 20.00
Karen Doran	June 5, 2017, June 6, 2017, June 7, 2017, June 8, 2017, June 9, 2017	\$100.00
Amy Leon	June 9, 2017	\$ 20.00
Lauren Dauria	June 19, 2017, June 20, 2017	\$ 40.00
Janice Raimondi	May 26, 2017	\$ 20.00
Janice Raimondi	May 25, 2017	\$ 20.00
Jillian Diamond	June 16, 2017	\$ 20.00
Joan Merwede	June 1, 2017	\$ 20.00
Jodi Levy	June 1, 2017	\$ 20.00
Jessica Gutierrez	June 1, 2017	\$ 20.00
Kristian Diore	May 31, 2017	\$ 20.00

**SALARY GUIDE ADVANCEMENT**

Motion **RESOLVED**, that there be approved advancement on the salary guide for the following, under the provisions of the Board/MEA Agreement:  
9.11

Effective: **September 1, 2017:**  
Joyce Bores advances from MA to MA+15

**SUMMER ESSENTIAL LEARNING AND ENRICHMENT INSTITUTE**

Motion **RESOLVED** that there be approved summer employment for the following list of employees to teach at Montvale’s Summer Essential Learning and Enrichment Institute with compensation as per the Board/MEA Agreement, subject to sufficient enrollment:  
9.12

Boyle, Sean	Edelstein, Patrice	Murrell, Laurie
Carcich, Lauren	Gonzalez, Darlene	Ripston, Erica
Del Mauro, Andrew	Hennessy, Amy	Tilley Feather, Jennifer
Diamond, Jill	Katz, Debbie	Walker, Debra
Doran, Karen		

**PROFESSIONAL DEVELOPMENT INSITUTUTE**

Motion **RESOLVED**, that the following faculty members be authorized to participate in the Montvale Professional Development Institute Summer 2017 Curriculum work as noted with compensation at \$35 per hour:  
9.13

Staff Member	Professional Development Institute Responsibility	Hours
Jackie McLoughlin	Peer Mentoring Curriculum Writing	Up to 12 hours
Danielle Guertin	Peer Mentoring	Up to 12 hours

	Curriculum Writing	
Debra Walker	Peer Advisory Curriculum Writing	Up to 12 Hours
Debra Silverstein	ELA Curriculum Work	Up to 10 hours

*SUMMER 2017 TUTORING (DECODING)*

Motion 9.14 **RESOLVED**, that John McGinley be approved to provide summer tutoring up to 15 hours per week, effective July 5, 2017 through July 28, 2017 with compensation as per the Board/MEA Agreement.

*STUDENT EVALUATIONS - SUMMER 2017*

Motion 9.15 **RESOLVED**, that there be approved summer employment for the following individuals, to complete required student evaluations and complete IEP's, with compensation in accordance with the Board/MEA Agreement:

<b>Employee</b>	<b>Summer Hours/Days</b>
Chelsea Smith	Up to 15 days
Cindy Gardner	Up to 15 days
Jackie McLoughlin	Up to 15 days
Patricia Pizzuta	Up to 15 days
Danielle Guertin	Up to 5 days
Joyce Bores	Up to 5 days

*SUMMER SERVICES PER IEPs*

Motion 9.16 **RESOLVED**, that there be approved agreements with Region II and Northern Valley to provide the following list of services for Montvale students over the summer as specified in the students IEPs:

Region II Speech	Approximately: <ul style="list-style-type: none"> <li>➤ One individual 30-minute session weekly – 3 students</li> <li>➤ Two group 30-minute sessions weekly – 1 student</li> <li>➤ One group 30-minute session weekly – 7 students</li> <li>➤ Two individual 30-minute sessions weekly – 5 students</li> <li>➤ Two 30-minute sessions weekly for the first two weeks of August – 3 students</li> </ul>
Region II Occupational Therapy	Approximately: <ul style="list-style-type: none"> <li>➤ One 30-minute small group session weekly - 2 students</li> <li>➤ One individual 30-minute session weekly – 6 students</li> <li>➤ Two 30-minute individual sessions weekly - 1 student</li> <li>➤ Two 30-minute sessions weekly for the first two weeks of August – 2 students</li> </ul>
Region II Physical Therapy	Approximately: <ul style="list-style-type: none"> <li>➤ Two 30-minute individual sessions weekly - 2 students</li> <li>➤ Two 30-minute sessions weekly for the first two weeks of August – 2 students</li> </ul>
Region II ABA	2 students

Northern Valley ABA	August ABA for 4 students
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*STUDENT TEACHER/INTERN PLACEMENTS*

Motion **RESOLVED**, that there be approved student teacher/intern placement/student observer for the 2017-2018 school year:  
9.17

Student	College	Co-operating Teacher	Start Date
Sims, Victoria	Ramapo	Laurie D'Amaro	9/13/17 – 12/22/17
Lewrie, Jessica	Ramapo	Patrice Edelstein	9/13/17 – 12/22/17

*UNUSED VACATION DAYS*

Motion **RESOLVED**, that the Christina Gouraige be compensated for five days of unused vacation time at the rate of \$300/day as per current Board/MASA Agreement.  
9.18

*EDUCATIONAL TRAVEL*

Motion **WHEREAS**, the Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and  
9.19

**WHEREAS**, the Board of Education acknowledges that on-going professional development is critical to the instructional needs of the district or may further the efficient operation of the school district, and providing said training may require travel expenses;

**THEREFORE BE IT RESOLVED**, that the Board authorize employee and Board Member attendance in informational programs directly related to, and within the scope of the listed job title's current responsibilities, and/or training opportunities as follows with payment of expenses, if applicable, based on the federal travel regulations provided that such expenses are within the annual maximum travel expenditure amount:

Date	Employee	Workshop	Cost (Not to Exceed)
7/27/17	Wasserman, Andrea	ESSA Formula Application Session	\$20.14
7/27/17	Parks, Erik	ESSA Formula Application Session	\$18.44
Online	DeLange, Sara	Mathematical Mindsets	\$99.00
Online	Pittarelli, Carol	Mathematical Mindsets	\$99.00

**10. FINANCE COMMITTEE: [Mrs. Bagdat/Mr. Carvelli/Mr. DiFiore]**

**Motions 10.1 through 10.10 were introduced by: \_\_\_\_\_, seconded by: \_\_\_\_\_**  
**Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig**

*VOUCHER PAYMENTS*

Motion **RESOLVED**, that there be approved/ratified for payment vouchers in the total amount of \$202,005.70 as follows:  
10.1

**General Fund**

Appendix "B" Checks #7939-8002 \$184,071.78

**Student Activities Fund**

Appendix "B-1" Checks #2166-2195 \$17,933.92

*APPROPRIATION TRANSFERS*

Motion **RESOLVED**, that there be approved line item appropriation transfers to the  
10.2 2016-17 budget as follows:

From	Account	To	Account	Amount	Explanation
11-000-216-100-1-01	Speech Teacher Salaries	11-000-217-106-1-01	Special Ed One-to-One	\$1,000	1:1 Aide Salaries

*BOARD CERTIFICATION – MAY*

Motion **RESOLVED**, that the Montvale Board of Education approve the following  
10.3 reports as of May 31, 2017: The Board Secretary Report and The Cash Report, attached as Appendix "C" to the minutes of this meeting.

Motion **RESOLVED**, that pursuant to N.J.A.C. 6A:23-2.11 [c]4, the Montvale Board of  
10.4 Education certifies that as of May 31, 2017, after review of the Board Secretary's monthly financial reports [appropriations section], and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-expended in violation N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*OUT-OF- DISTRICT CONTRACTS – 2017-18*

Motion **RESOLVED**, that the Montvale Board of Education approves Special Education  
10.5 out-of-district placements and contracted tuition and aide costs for the 2017-18 school year as follows:

Out-of-District School	Location	Tuition July-June 2017-18	Aide	State Student ID#
New Beginnings	Fairfield, Essex County	\$71,666.60	\$0.00	6058907026
CTC Academy	Fair Lawn, Bergen County	\$83,156.02	\$0.00	7034886570

*OUT-OF- DISTRICT CONTRACTS- EXTENDED SCHOOL YEAR ONLY*

Motion **RESOLVED**, that the Montvale Board of Education approves Special Education  
10.6 out-of-district placements and contracted tuition and aide costs for the 2017-18 extended school year as follows:

Out-of-District School	Location	Tuition July-August 2017	Aide	State Student ID#
Bergen County Special	Paramus, Bergen County	\$5,000.00	\$4,800.00	4970659955

Services				
Bergen County Special Services	Paramus, Bergen County	\$7,500.00	\$7,000.00	6577940897

**DISPOSALS - TEXTBOOK**

Motion  
10.7

**RESOLVED**, that approval be given to sell the following textbooks; or to dispose of the following textbooks if they are over 10 years old; or to dispose the following textbooks subsequent to their 120 day posting on the New Jersey Textbook Sharing Website if they are less than 10 years old:

Title	Author/Publisher	ISBN	Year Published	Quantity
The American Heritage College Dictionary	N/A	0-395-66917-0	1993, 1997	17
The Clear and Simple Thesaurus Dictionary	N/A	0-448-12198-0	1984	13
Scholastic Rhyming Dictionary	N/A	0-439-79642-3	1994	4
Merriam-Webster's Intermediate Thesaurus	N/A	978-0-87779-076-1	2004	12
¡Ven conmigo! Holt Spanish Level I	Holt, Rinehart and Winston		1996	43
¡Buen viaje! Glencoe Spanish I	Glencoe/McGraw-Hill		2003	16
Discovering World Geography	Richard Boehm / McGraw Hill	978-0-07-893619-7	2014	57
Geography Alive! Regions and People	Diane Hart / TCI	978-1-58371-452-2	2011	31

**VOUCHER PAYMENTS - YEAR END AND YEAR BEGINNING**

Motion  
10.8

**RESOLVED**, that the Board of Education authorize the Business Administrator/Board Secretary, in consultation with the Superintendent of Schools, to issue payments for expenses from the end of the 2016-2017 school year and for certain 2017-2018 recurring (or emergency) operating expenses prior to the approval of the Board and have these payments ratified at the first public business meeting of the 2017-18 school year.

**APPROPRIATION TRANSFERS YEAR END**

Motion  
10.9

**RESOLVED**, that the Business Administrator/Board Secretary, in consultation with the Superintendent of Schools, be authorized to transfer amounts among minimum chart of account line items for the 2016-17 fiscal year-end, listing of said transfers to be ratified at a subsequent public business meeting of the 2017-18 school year; and

**BE IT ALSO RESOLVED**, that the Business Administrator/Board Secretary, in consultation with the Superintendent of Schools, be authorized to transfer amounts among line items in the Montvale Schools General (Student Activities) Account for

the 2016-17 fiscal year-end, listing of said transfers to be ratified at a subsequent public business meeting of the 2017-18 school year

*CAPITAL RESERVE FUNDS TRANSFER*

Motion **WHEREAS**, N.J.A.C. 6A:23A-14.3 permits a Board of Education to establish  
10.10 and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the Montvale Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end, subject to the verification upon completion of the Audit, and

**WHEREAS**, the Montvale Board of Education has determined to designate surplus for the year end June 30, 2017 as follows:

- Maintain a Fund Balance not to exceed the state mandated 2% cap;
- Plus any extraordinary aide over the \$125,000 Budgeted;
- Plus an additional \$400,000 to be appropriated as tax relief in the 2018-19 Budget;
- The excess above this amount is to be transferred to the Capital Reserve Account for the purpose of school facilities projects including roofing, paving, and boiler replacement projects in an amount not to exceed the maximum allowable amount which is defined by the districts Long Range Facility Plan;

**NOW, THEREFORE BE IT RESOLVED**, by the Montvale Board of Education, that it hereby authorizes the district’s School Business Administrator /Board Secretary to make this transfer consistent with all applicable laws and regulations.

**11. FACILITIES COMMITTEE: [Mrs. Bagdat/Mr. Carvelli/Mr. DiFiore]**

**Motion 11.1 was introduced by: \_\_\_\_\_, seconded by: \_\_\_\_\_**

**Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig**

*APPLICATION FOR CHANGES IN USE OF EDUCATIONAL SPACE*

Motion **WHEREAS**, the district wishes to change the use of educational spaces at the  
11.1 Fieldstone Middle school as listed below, therefore be it

**RESOLVED**, that the Superintendent of Schools be authorized to submit to the Executive County Superintendent an application for change in use for the 2017-18 school year as follows:

School/Room	Current Use	Revised Use
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Fieldstone/Room 103	Small Group Instruction	LLD Classroom
Fieldstone/CST Office	CST Office Space	Small Group Instruction

**12. COMMITTEE REPORTS**

**13. BOARD MEMBER REPORTS/COMMENTS**

**14. COMMUNICATIONS**

**15. OLD BUSINESS**

**16. NEW BUSINESS**

**17. HEARING FROM THE PUBLIC**

*This is the second of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.*

*At this time, I welcome comment from the public on any matter concerning board business.*

**18. PRIVATE SESSION [reconvened if necessary]**

Introduced by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_  
 AYE Votes: \_\_\_\_\_                      NO Votes: \_\_\_\_\_

Motion                      **WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education  
 18.1                      reserve the right within the constraints of State Law to sit in Private Executive  
                                  Session, and

