

**BOARD OF EDUCATION
MONTVALE, NEW JERSEY
REGULAR PUBLIC BUSINESS MEETING MINUTES
JANUARY 22, 2018**

The Board of Education of the Borough of Montvale, County of Bergen, State of New Jersey, entered Regular Public Meeting Session on Monday, January 22, 2018 in the Instructional Media Center of Fieldstone Middle School, Spring Valley Road, Montvale NJ. President Rossig called the meeting to order at 7:04 p.m. Roll call showed the following to be present: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn and Mr. Rossig. No trustees were absent. Also present were Dr. Petersen, Superintendent of Schools; Mrs. Wasserman, Board Secretary/Business Administrator; and no members of the public.

Mr. Rossig read the **Open Public Meetings announcement** as follows:

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education of the Borough of Montvale has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *THE RIDGEWOOD NEWS* and *THE RECORD*."

COMMENTS BY THE BOARD PRESIDENT

Mr. Rossig announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

PRIVATE SESSION

Mr. DiFiore introduced motion 4.1 as follows, which motion was seconded by Mrs. Foley and was unanimously approved.

Motion 4.1 **WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to meet in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying
Personnel – New Hires, Employee Stipends, Retirement, Negotiations
Other - Executive Session Hearing

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE IN PUBLIC SESSION at 8:22 p.m.

At 8:22 p.m. the Board returned to public session. Roll call showed the following to be present: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn and Mr. Rossig. No trustees were absent. Also present were Dr. Petersen, Superintendent of Schools; Mrs. Wasserman, Board Secretary/Business Administrator; and 3 members of the public. The Board President restated the open public meetings announcement and led those present in the Pledge of Allegiance. He welcomed the public and invited them to sign the attendance sheet, if they so chose. He announced that no smoking is allowed and that pre-approval of audio or video recording by the public is required.

SUPERINTENDENT'S REPORT

Superintendent's Report – Dr. Petersen reported that Memorial's Annual International Day took place on January 19. It is a great, awesome event involving all of Memorial plus the eighth grade students from Fieldstone. The day connects everyone, despite their differences. The staff had a Professional Development day on January 15. The recent PTO meeting highlighted many of the fund raising efforts the PTO is undertaking. Dr. Petersen sent a letter out to the community regarding the flu virus that included suggestions for staying healthy. Victor Da Silva began in the district on Monday January 22, he is Aramark's new custodial manager for the district. The Innovation Team will be visiting two schools in Westchester on January 30.

District Enrollment - Total district enrollment in January is 1,002 students, up one from 998 in December. Memorial has 529 students and Fieldstone has 473 students, an increase of 4 Fieldstone students in the month.

Presentation: *2018 Montvale Summer Institute and Montvale Recreation Summer Program*
By Steven Pellegrino, Lisa Dent, and Erica Ripston

Steven Pelligrino discussed MSI and how the program works hand in hand with the Montvale Recreation Summer Program. MSI is a one hour program from 8:30-9:30, before the rec program begins. It works well as an add-on for elementary age students to the rec program. MSI also offers a few enrichment programs from 9:30-10:30. For Middle School students, this summer MSI will trial a one week intensive class at Fieldstone in the morning with one hour of math and one hour of reading/writing. Mrs. Ripston then discussed Safety Town and ABCs/123s. Lisa Dent discussed the summer recreation program and reviewed some of the changes being instituted this summer. The biggest change is that the camp hours are being extended from 9:30-12:30 to 9:30-2:30. The two additional hours will include lunch time, and enable the camp to provide expanded programming including entertainment and off-site trips. The presenters answered questions from the BOE on all the summer programming. The BOE expressed appreciation to all the presenters, noting how great it was to see everyone working together across the different programs.

HEARING FROM THE PUBLIC ON AGENDA ITEMS

No members of the public wished to be heard.

BOARD BUSINESS

Mr. Carvelli introduced motions 8.1 through 8.6. Motion 8.4 was tabled for an upcoming meeting. Mrs. Foley seconded the remaining motions which were unanimously approved.

MINUTES

Motion **RESOLVED**, that there be accepted, as written, the minutes of the following
8.1 meetings:

December 11, 2017

December 18, 2017

HARASSMENT, INTIMIDATION, BULLYING

Motion **RESOLVED**, that there be affirmed the Superintendent of School's decisions
8.2 and resulting consequences, if any, in response to reported acts of harassment, intimidation and/or bullying as itemized in executive session.

PARTICIPATION IN FUTURE READY SCHOOLS NJ

Motion **WHEREAS**, The Montvale Board of Education first seeks to support the
8.3 identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education,

WHEREAS, The Montvale Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

THEREFORE, IT IS RESOLVED that the Montvale Board of Education agrees to participate in the Future Ready Schools – New Jersey,

WE HEREBY APPOINT Erik Parks to be the district's liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program,

WE DO HEREBY RECOGNIZE that Erik Parks will be the responsible agent at the district level to carry out the district's commitment for its schools to participate in Future Ready Schools – New Jersey,

WE AGREE TO follow through with the district's commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

Motion 8.4 This motion was tabled for a future meeting

BERGEN COUNTY TEACHER RECOGNITION

Motion 8.5 **WHEREAS**, the Bergen County Teacher Recognition Program Committee using the criteria specified by the State Department of Education, met to consider nominations and recommend a teacher from each school to receive the award,

BE IT THEREFORE RESOLVED, that there be approved the nominations of:
Andrew Del Mauro Fieldstone Middle School
Lindsay Alvarez Memorial School

AND BE IT FURTHER RESOLVED, that the Montvale Board of Education authorize up to \$500 per each nominated teacher [2] for a project designed by the teacher and approved by the Superintendent of Schools for the Bergen County Teacher Recognition Program.

SCHOOL BOARD RECOGNITION

Motion 8.6 **WHEREAS**, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Montvale Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Montvale Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Montvale Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join

communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Montvale Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children’s education.

EDUCATION COMMITTEE

Mrs. Foley introduced motion 9.1 through 9.10, which motions were seconded by Mrs. McGauley-Eichhorn. On a roll call vote, all members present voted Aye.

SUBSTITUTE

Motion **RESOLVED**, that there be approved employment to the below list of individuals, as Substitutes, subject to Chapter 116, P.L. 1986 in the Montvale Public Schools during the 2017-18 school year, with compensation at the Board approved rate, the following individual:

Name	Position	Effective Dates
Austin Mattessich	Substitute Teaching Assistant	1/23/18 – 6/30/18

ADDITIONAL COMPENSATION - CHORUS TRIP

Motion **RESOLVED**, that Hope Shaw be approved as a chaperone for the Fieldstone 9.2 Middle School Chorus field trip on December 20, 2017, with compensation of up to 4 hours at her current hourly rate.

COMPENSATION FOR LOST PREP TIME

Motion **RESOLVED**, that there be approved compensation to the following for loss of 9.3 preparation periods with compensation as per the Board/MEA Agreement:

Allie Engleberg	January 9, 2018	\$ 20.00
Amy Hasenecz	January 12, 2018	\$ 20.00
Amy Leon	December 8, 2017	\$ 20.00
Amy Miller	January 9, 2018	\$ 20.00
Andrew Del Mauro	November 29, 2017; December 8, 15, 18, 2017	\$ 80.00
Ashley Worthington	January 9, 2018	\$ 20.00
Bonnie Faiella	December 14, 2017	\$ 20.00
Briann Lafty	January 9, 2018	\$ 20.00
Carol Pittarelli	December 14, 2017, January 3, 2018	\$ 40.00
Chelsea Cummings	January 5, 2018	\$ 20.00
Donna Simon	December 13 & 21 2017 ; January 2, 2018	\$ 60.00
Doris Bartel	January 5, 2018	\$ 20.00
Edward Haase	January 2 & 5, 2018	\$ 40.00
Erica Ripston	December 19 & 20, 2017	\$ 40.00
Jillian Marsigliano	December 13 & 14, 2017	\$ 40.00
Joan Bain	January 9, 2018	\$ 20.00
John McGinley	January 8 & 10, 2018	\$ 40.00
Karen Doran	December 13, 2017	\$ 20.00
Karen Miles	January 3, 2018	\$ 20.00

Katherine Walker	November 21, 2017	\$ 20.00
Kathryn LoPresti	December 13, 2017	\$ 20.00
Kellie Rhatigan	January 9, 2018	\$ 20.00
Kristian Diore	December 14, 2017	\$ 20.00
Lauren Carcich	December 1, 5, 7, 11, 13, 14, 19, 20, 2017; January 2 & 9, 2018	\$200.00
Lauren Dauria	January 8, 2018	\$ 20.00
Laurie Murrell	January 9, 2018	\$ 20.00
Lisa DiCairano	January 3, 2018	\$ 20.00
Marlene Wynkoop	January 9 & 10, 2018	\$ 40.00
Maureen McLaughlin	December 21, 2017; January 8 & 9, 2018	\$ 60.00
Nicole Damion	November 29, 2017; December 1, 2017; December 20 & 21, 2017; January 8 & 9, 2018	\$120.00
Patrice Edelstein	January 12, 2018	\$ 20.00
Stephanie Alboum	December 13, 2017	\$ 20.00

CO-CURRICULAR/INTER-SCHOLASTIC ADVISORS

Motion **RESOLVED**, that there be approved Co-Curricular/Inter-Scholastic advisor
9.4 appointments subject to sufficient enrollment for the 2017-18 school year as follows,
with compensation as per the Board/MEA Agreement:

Co-curricular	Advisor	School	Type	Year as Advisor
Drama	Alexandra Austin	FMS	Type VI	1 st yr.

RETIREMENT

Motion **RESOLVED**, that there be accepted, with appreciation and regret, the
9.5 resignation for retirement purposes of Irene Hanley, Part-time Extended Instructional
Support Teacher, effective July 1, 2018.

IN-HOUSE SUBSTITUTE

Motion **RESOLVED**, that there be approved employment to Andrea Riotto, Teaching
9.6 Assistant, as an In-House Substitute Teacher for the 2017-2018 school year.

SALARY GUIDE ADVANCEMENT

Motion **RESOLVED**, that there be approved advancement on the salary guide for
9.7 the following, under the provisions of the Board/MEA Agreement:

Effective: February 1, 2018:
Joyce Bores advances from MA+15 to MA+30

STUDENT TEACHER/INTERN PLACEMENTS

Motion **RESOLVED**, that there be approved student teacher/intern placement/student
9.8 observer for the 2017-2018 school year:

Student	School	Co-operating Teacher	Start Date
Dianna Spinuzzi	William Paterson	Janet Halder	1/29/18 – 4/30/18

FIELD TRIP DESTINATION

Motion **RESOLVED**, that there be approved the following location as a destination
9.9 for educational field trips during the 2017-2018 school year:
New York Botanical Gardens, NY, NY

EDUCATIONAL TRAVEL

Motion **WHEREAS**, the Board of Education is required pursuant to N.J.S.A. 18A:11-12 to
9.10 adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education acknowledges that on-going professional development is critical to the instructional needs of the district or may further the efficient operation of the school district, and providing said training may require travel expenses;

THEREFORE BE IT RESOLVED, that the Board authorize employee and Board Member attendance in informational programs directly related to, and within the scope of the listed job title’s current responsibilities, and/or training opportunities as follows with payment of expenses, if applicable, based on the federal travel regulations provided that such expenses are within the annual maximum travel expenditure amount:

Date	Employee	Workshop	Cost (Not to Exceed)
2/8/18	Murrell, Laurie	What's New in Young Adult Literature	\$273.91
3/9/18	Bores, Joyce	Literacy Learning Across the Grades	\$193.02
3/9/18	Damion, Nicole	NJSHA/Dyslexia Association Joint Conference	\$229.18
3/27/18 - 3/30/18	Silverstein, Debra	TESOL 2018 International Convention and English Language Expo, Chicago, Illinois	Costs not to exceed \$2,500 to be paid through Title III Consortium Funding
3/9/18	Pizzuta, Patricia	Literacy Learning Across Grades: Practical Connections and Disconnections Among Foundational, Content and Disciplinary Literacy	\$223.60
1/25/18	Burkel, Suzanne	Educate 2B: Tools for Engaged Learning and Living	\$219.00
1/25/18	Neville, Lisa	Educate 2B: Tools for Engaged Learning and Living	\$219.00
1/25/18	Iida, Jennifer	Educate 2B: Tools for Engaged Learning and Living	\$219.00
1/25/18	Delli Santi, Julianne	Educate 2B: Tools for Engaged Learning and Living	\$219.00
1/24/18	Ripston, Erica	STEM – Engineering K-8	\$150.00
3/20/18	Bartel, Doris	Creating a Mindful Classroom	\$54.40
1/24/18	Katz, Debbie	STEM – Engineering K-8	\$150.00

FINANCE COMMITTEE

Mrs. Bagdat introduced motions 10.1 through 10.6, which motions were seconded by Mrs. Foley. On a roll call vote, all members present voted Aye.

VOUCHER PAYMENTS

Motion **RESOLVED**, that there be approved/ratified for payment vouchers in the total amount of \$1,722,488.72 as follows:

	General Fund			
	Appendix "A"	Book Transfers for December	\$1,357,265.41	
		Payrolls & Wire Transfer for State Health Benefits		
	Appendix "A-1"	Checks #8729-8807	\$358,067.06	
	Student Activities Fund			
	Appendix "A-2"	Checks #2147-2301	\$7,156.25	

APPROPRIATION TRANSFERS

Motion **RESOLVED**, that there be approved line item appropriation transfers to the 2017-18 budget as follows:

From	Account	To	Account	Amount	Explanation
11-000-230-530-1-00	Comm/Postage	11-000-230-530-1-44	Comm/Phone	\$1,000	Phone Maint Contract
11-000-240-580-2-00	Travel - FMS Principal	11-000-240-580-2-45	Due - FMS Principal	\$1,000	Account Blends
11-00-262-420-4-00	Contr Svcs Equipment	11-000-261-40-4-63	MS - Cont Serv Maint	\$2,500	Boiler Repairs
11-000-262-520-1-00	Property Insurance	11-000-261-40-4-63	MS - Cont Serv Maint	\$2,500	Boiler Repairs
11-000-262-610-4-16	Janitorial Supplies	11-000-261-40-4-63	MS - Cont Serv Maint	\$6,000	Boiler Repairs
11-000-291-241-1-44	PERS Retirement Contribution	11-000-251-330-1-01	Contracted Services	\$28,000	Bus Office Software
11-120-100-101-1-02	Sub Salaries Gr 1-5	11-120-100-101-1-05	Gr 1-5 Comp	\$5,000	Missed Preps - Mem
11-130-100-101-1-02	Sub Salaries Gr 6-8	11-120-100-101-1-05	Gr 6-8 Comp	\$5,000	Missed Preps - FMS
11-190-100-610-3-11	MS General Supplies	11-190-100-610-3-28	Memorial IR/CT	\$140	Supplies - Mem
11-401-100-600-2-00	Co Curricular Supplies	11-401-100-500-2-00	Co Curric Registration Fees	\$100	Robotics
11-000-262-420-1-62	FS Cont Svcs/Cleaning	12-000-261-730-3-00	Oper of Building	\$6,300	Flood Damage Repairs
11-000-263-420-4-62	Grounds	12-000-261-730-3-00	Oper of Building	\$6,000	Flood Damage Repairs
11-000-261-420-4-62	FMS - Cont Serv Maint	12-000-261-730-3-00	Oper of Building	\$5,000	Flood Damage Repairs
11-000-261-610-4-63	Maint of Plant - MS	12-000-261-730-3-00	Oper of Building	\$3,000	Flood Damage Repairs
11-000-261-610-4-62	Maint of Plant - FMS	12-000-261-730-3-00	Oper of Building	\$2,000	Flood Damage Repairs
20-241-200-500-1-00	Title III ESL Prof Dev	20-240-100-610-1-00	Title III ESL Supplies	\$285	ESL Supplies

BOARD CERTIFICATION – NOVEMBER (Motions 10.3 and 10.4)

Motion **RESOLVED**, that the Montvale Board of Education approve the following reports as of November 30, 2017: The Board Secretary Report and The Cash Report, attached as Appendix "B" to the minutes of this meeting.

Motion **RESOLVED**, that pursuant to N.J.A.C. 6A:23-2.11 [c]4, the Montvale Board of Education certifies that as of November 30, 2017, after review of the Board Secretary's monthly financial reports [appropriations section], and upon consultation with the appropriate district official, to the best of our knowledge, no major account

or fund has been over-expended in violation N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**PROFESSIONAL SERVICES CONTRACT
AUDITOR SERVICES**

Motion **RESOLVED**, that there be approved a contract for auditing services with T.M. Vrabel and Associates for school year ending June 30, 2018 in the amount of \$14,350 and the following hourly rates to apply for additional services if needed:

Officer R.M.A.	\$110/hr.
Manager	\$90/hr.
Supervisor Accountant	\$75/hr.
Other Staff Members	\$62/hr.

OUT-OF- DISTRICT CONTRACTS – 2017-18

Motion **RESOLVED**, that the Montvale Board of Education approves Special Education out-of-district placements and contracted tuition and aide costs for the 2017-18 school year as follows:

Out-of-District School	Location	Tuition July-June 2017-18	Aide July-June 2017-18	Local Student ID#
N. A. Bleshman Regional Day School	Paramus	\$73,980.00 (to be pro-rated for days enrolled)	\$48,000 (to be pro-rated for days enrolled)	33301889

COMMITTEE REPORTS

No committee reports were presented.

BOARD MEMBER REPORTS/COMMENTS

Mrs. Bagdat reminded everyone about the Valley’s Annual Distinguished Speaker Series on February 6, 2018 at 7:00 p.m. at the Pascack Valley High School. The speaker is William Deresiewicz and the topic is “Rethinking Education Choices.”

Mrs. Bagdat asked if NJSBA’s course on CSA evaluations on February 3, 2018 would be offered again? Mrs. Wasserman had previously passed on the Board’s request to the NJSBA to repeat this course or offer it on-line but no new dates were available yet.

Mr. Carvelli shared that he attended International Day. He noted the eighth graders did a phenomenal job, he himself saw presentations on Chile and Argentina. It was an excellent day. Mrs. Baskin also said International Day was great and so nice for the community.

Mr. DiFiore and Mrs. Baskin reported that they attended the recent PTO meeting and shared that the PTO has many great fundraising efforts underway which is great as these efforts help the students and schools of Montvale.

Mrs. Baskin requested field trips be staggered so students don't go on same trip each year.

Mrs. Foley left the meeting at 9:58 p.m.

COMMUNICATIONS

No communications were shared.

OLD BUSINESS

Mr. Carvelli asked about weather station at FMS. Dr. Petersen will follow up with Mr. Valois.

NEW BUSINESS

Mrs. McGauley-Eichhorn asked if the district is staying on-point with technology. Dr. Petersen shared that the district is staying on point and the upcoming Budget Presentation will provide updates on where the district is and future plans regarding technology.

HEARING FROM THE PUBLIC

No members of the public wished to be heard.

PRIVATE SESSION

Mrs. Bagdat introduced motion 17.1 as follows, which motion was seconded by Mrs. McGauley-Eichhorn and passed unanimously at 10:06 p.m.

Motion 17.1 **WHEREAS**, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to reconvene in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Other - Executive Session Hearing Discussion

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE IN PUBLIC SESSION

At 10:43 p.m. the Board returned to public session. Roll call showed the following to be present: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. McGauley-Eichhorn, and Mr. Rossig. Mrs. Foley was absent. Also present were Dr. Petersen, Superintendent of Schools, and Mrs. Wasserman, Board Secretary/Business Administrator. The Board President restated the open public meetings announcement and welcomed everyone back to the public session of the meeting.

MOTION TO ADJOURN

Mrs. Bagdat introduced motion 19.1 as follows, which motion was seconded by Mrs. Baskin and passed unanimously.

Motion **RESOLVED**, that this meeting be adjourned at 10:44 p.m.
19.1

Respectfully submitted,

Andrea Wasserman
Board Secretary