

**BOARD OF EDUCATION
MONTVALE, NEW JERSEY**

**REGULAR PUBLIC BUSINESS MEETING AGENDA
MARCH 13, 2017**

1. **CALL TO ORDER:** President to call the meeting to order at 7:30 p.m. in the Instructional Media Center of Fieldstone Middle School, Spring Valley Road, Montvale, NJ.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig

2. **OPEN PUBLIC MEETINGS ANNOUNCEMENT:**

"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *The Ridgewood News* and *The Record*.

3. **COMMENTS BY THE BOARD PRESIDENT**

Welcome to the public.

Invite those present to sign the attendance sheet, if they so choose.

No smoking is allowed.

Pre-approval of audio or video recording by the public is required.

4. PRIVATE SESSION

Introduced by: _____

Seconded by: _____

AYE Votes: _____

NO Votes: _____

Motion

4.1

WHEREAS, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to meet in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying
Personnel – New Hires, Retirements, Resignations, Employee Stipends,
Legal

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

5. RECONVENE IN PUBLIC SESSION at 8:00 p.m.

The Board President will restate the opening comments.

6. SUPERINTENDENT'S REPORT

District Events

Enrollment

**Presentation on Fieldstone Middle School Advisory Program
by
Mrs. Walker, Mr. Pellegrino, and Fieldstone Students**

7. HEARING FROM THE PUBLIC ON AGENDA ITEMS

This is the first of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.

At this time, I welcome comment from the public on agenda items only.

8. BOARD BUSINESS

Introduced by: _____

Seconded by: _____

AYE Votes: _____

NO Votes: _____

MINUTES

Motion **RESOLVED**, that there be accepted, as written, the minutes of the following meetings:

8.1

February 6, 2017
February 13, 2017

HARASSMENT, INTIMIDATION, BULLYING

Motion **RESOLVED**, that there be affirmed the Superintendent of School’s decisions
8.2 and resulting consequences, if any, in response to reported acts of harassment,
intimidation and/or bullying as itemized in executive session.

CUSTODIAL/MAINTENANCE

CALENDAR 2017-18, APPENDIX “A”

Motion **RESOLVED**, that there be approved the 2017-18 employment calendar
8.3 for custodial and maintenance personnel as listed on Appendix “A”.

CLERICAL/OFFICE PERSONNEL

CALENDAR 2017-18, APPENDIX “A-1”

Motion **RESOLVED**, that there be approved the 2017-18 employment calendar
8.4 for clerical/office personnel as listed on Appendix “A-1”.

9. EDUCATION COMMITTEE [Mrs. Baskin/Mrs. Foley/Mrs. McGauley-Eichhorn]

Motions 9.1 through 9.9 were introduced by: _____, seconded by: _____
Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore,
Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig

SUBSTITUTES

Motion **RESOLVED**, that there be approved employment to the below list of individuals, as
9.1 Substitutes, subject to Chapter 116, P.L. 1986, in the Montvale Public Schools
during the 2016-17 school year with compensation at the Board approved rate:

| Name | Position | Effective Dates |
|--------------|-------------------------------|------------------------|
| Lauren Petro | Substitute Teacher | 3/14/17-6/30/17 |
| Lauren Petro | Substitute Teaching Assistant | 3/14/17-6/30/17 |

MCC PROGRAM STAFF

Motion **RESOLVED**, that the following be approved as staff for the Montvale Child Care
9.2 Program for the period March 14, 2017 through June 30, 2017 with compensation
as noted, subject to Chapter 116, P.L. 1986:

| | | |
|--------------|------------------|----------|
| Erin O’Neill | MCC Teacher Aide | \$10/hr. |
|--------------|------------------|----------|

RETIREMENT

Motion **RESOLVED**, that there be accepted, with appreciation and regret, the
9.3 resignation for retirement purposes of Sarah Montemarano, Spanish Teacher at
Memorial School, effective July 1, 2017.

RESIGNATIONS

Motion **RESOLVED**, that there be accepted the resignation of Eileen Mulroe, Memorial
9.4 School Assistant to the Nurse, effective July 1, 2017.

ADDITIONAL COMPENSATION

Motion **RESOLVED**, that there be additional compensation awards for the following
9.5 responsibilities:

| Name | Compensation | Dates | Responsibility |
|---------------|---------------------|---------------------------------|---|
| Andrea Riotto | \$100 / month | January 1, 2017 – June 30, 2017 | Assisting Special Needs Student in Bathroom |

COMPENSATION FOR LOST PREP TIME

Motion **RESOLVED**, that there be approved compensation to the following for loss of
9.6 preparation periods with compensation as per the Board/MEA Agreement:

| | | |
|--------------------|-------------------|-------|
| Donna Simon | February 10, 2017 | 20.00 |
| Whitney Rubin | March 2, 2017 | 20.00 |
| Lindsey Jachens | February 3, 2017 | 20.00 |
| Joan Merwede | February 3, 2017 | 20.00 |
| Maureen McLaughlin | February 3, 2017 | 20.00 |
| Jennifer Tilley | February 3, 2017 | 20.00 |
| Clarisse Nicol | February 3, 2017 | 20.00 |
| Haley Schrek | February 3, 2017 | 20.00 |
| Bonnie Faiella | February 3, 2017 | 20.00 |
| Patrice Edelstein | February 3, 2017 | 20.00 |
| Deborah Katz | February 3, 2017 | 20.00 |
| Amy Hasencz | February 3, 2017 | 20.00 |
| Laurie D'Amaro | February 3, 2017 | 20.00 |
| Marlene Wynkoop | February 3, 2017 | 20.00 |
| Katherine Walker | February 3, 2017 | 20.00 |
| Jodi Levy | February 3, 2017 | 20.00 |
| Diana Polifroni | January 27, 2017 | 20.00 |
| Justin Jasper | January 25, 2017 | 20.00 |
| Michelle Kania | January 23, 2017 | 20.00 |
| Carol Pittarelli | February 23, 2017 | 20.00 |
| Jack Sherick | February 24, 2017 | 20.00 |
| Lisa DiCairano | February 24, 2017 | 20.00 |
| Matt Doherty | February 27, 2017 | 20.00 |
| Amy Leon | February 24, 2017 | 20.00 |
| Whitney Rubin | October 24, 2016 | 20.00 |
| Whitney Rubin | October 25, 2016 | 20.00 |
| Whitney Rubin | November 15, 2016 | 20.00 |
| Whitney Rubin | January 25, 2017 | 20.00 |
| Carol Pittarelli | March 1, 2017 | 20.00 |
| Anthony Aliprantis | February 24, 2017 | 20.00 |

CHAPERONES - MODEL UN TRIP

Motion **RESOLVED**, that there be approved payment to Amy Hennessy and Richard
9.7 Jopp for chaperoning the Model UN trip to New York, on March 30 through
April 1, 2017, at the rate as per Board/MEA Contract.

EDUCATIONAL TRAVEL

Motion 9.8 **WHEREAS**, the Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education acknowledges that on-going professional development is critical to the instructional needs of the district or may further the efficient operation of the school district, and providing said training may require travel expenses;

THEREFORE BE IT RESOLVED, that the Board authorize employee and Board Member attendance in informational programs directly related to, and within the scope of the listed job title’s current responsibilities, and/or training opportunities as follows with payment of expenses, if applicable, based on the federal travel regulations provided that such expenses are within the annual maximum travel expenditure amount:

| Date | Employee | Workshop | Cost (Not to Exceed) |
|-------------|--------------------|--|-----------------------------|
| 3/29/17 | Jachens, Lindsey | Teaching Vocabulary in Meaningful and Powerful Ways, K-8 | \$7.09 |
| 3/13/17 | Damion, Nicole | Helping the Struggling Learner | \$125.00 |
| 3/14/17 | McLoughlin, Jackie | Social Work Ethics | \$55.00 |
| 4/18/17 | McLoughlin, Jackie | Cultural Competency | \$55.00 |
| 3/28/17 | Polifroni, Diana | Educate 2B-Tools for Engaged Learning & Living | \$219.00 |

MUSIC IN OUR SCHOOLS AND YOUTH ART MONTH

Motion 9.9 **WHEREAS**, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity, and

WHEREAS, music education in the schools includes a broad range of types of music and active musical experiences, and

WHEREAS, music and other art significantly enhance the morale and quality of the school environment, and

WHEREAS, the study of music prepares students with the necessary tools for a lifelong understanding and appreciation for all styles of music, and

WHEREAS, March is also Youth Art Month and is so recognized by a variety of activities in the schools, and

WHEREAS, Youth Art Month has been observed nationally since 1961 and has gained wide acceptance; and

WHEREAS, children are our most priceless asset and childhood is the time to develop interests, skills, and aptitudes that will last a lifetime, and

WHEREAS, the importance of art in education is recognized as being necessary for the full development of all children,

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Borough of Montvale endorses the observance of Music In Our Schools Month and Youth Art Month as opportunities to support the purposes and practices of music and art education and encourages teachers, parents, students, and all citizens to participate, and

BE IT FURTHER RESOLVED, that the Montvale Board of Education re-dedicates itself to the maintenance of the music and art education programs in the Montvale School District, which is relevant to the needs of the children placed in its care and which will reach and positively influence each individual child.

10. FINANCE COMMITTEE: [Mrs. Bagdat/Mr. Carvelli/Mr. DiFiore]

Motions 10.1 through 10.10 were introduced by: _____, seconded by: _____
Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig

VOUCHER PAYMENTS

Motion **RESOLVED**, that there be approved/ratified for payment vouchers in the total
10.1 amount of \$1,486,911.05 as follows:

General Fund

| | | |
|----------------|--|----------------|
| Appendix "B" | Book Transfers for February | \$1,244,477.54 |
| | Payrolls and Wire Transfer for State Health Benefits | |
| Appendix "B-1" | Checks #7539-7615 | \$242,433.51 |

APPROPRIATION TRANSFERS

Motion **RESOLVED**, that there be approved line item appropriation transfers to the
10.2 2016-17 budget as follows:

| From | Account | To | Account | Amount | Explanation | Effective Month |
|---------------------|------------------|---------------------|-------------------|----------|----------------------------|-----------------|
| 11-130-100-101-1-01 | Teach Salary 6-8 | 11-000-291-299-1-44 | Retiree Sick Days | \$12,400 | Retiree Payout / Sick Days | January |

| From | Account | To | Account | Amount | Explanation | Effective Month |
|---------------------|------------------------|---------------------|-------------------------|---------|------------------------|-----------------|
| 11-000-100-566-5-00 | Tuition Private School | 11-000-100-565 | Tuition - BCSS | \$4,000 | PY Tuition Adjustment | February |
| 11-000-219-390-5-00 | Diag/Eval/Neuro/Psych | 11-000-213-300-1-00 | Health Prof Services | \$6,000 | 504 Plan Services | February |
| 11-000-221-320-1-34 | Curriculum Services | 11-000-221-320-1-35 | Purchase Curriculum | \$200 | PV Annual Fee | February |
| 11-000-221-104-1-05 | Curr Study/Salary | 11-000-223-104-1-05 | PD Salary | \$500 | PD Presenter Fees | February |
| 11-000-221-104-1-05 | Curr Study/Salary | 11-000-223-320-1-40 | Consultants | \$1,500 | IDE PD Day | February |
| 11-000-230-530-1-00 | Comm/Postage | 11-000-230-339-1-00 | Agcy Ris/Audit/Treas | \$3,500 | Asbestos Testing | February |
| 11-000-240-580-3-00 | Travel Prin | 11-000-240-610-3-11 | Prin Off Supplies-MS | \$550 | Office Supplies | February |
| 11-000-251-600-1-51 | Bus Off Supplies | 11-000-251-890-1-44 | Misc Exp Bus Off Travel | \$525 | Prof Dev | February |
| 11-000-261-610-4-62 | Maint FMS | 11-000-261-420-1-62 | Maint FMS | \$1,000 | Fieldstone Maintenance | February |
| 11-000-261-610-4-62 | Maint FMS | 11-000-261-420-4-62 | Maint Serv FMS | \$1,000 | Fieldstone Maintenance | February |
| 11-000-261-100-1-01 | Salary Maint | 11-000-262-100-1-02 | OT Custodial | \$1,000 | Custodial OT | February |
| 11-000-261-610-4-63 | Maint MS | 11-000-262-610-4-46 | Janitorial Supplies | \$3,000 | General Cust Supplies | February |
| 11-000-263-610-4-62 | Grounds Upkeep | 11-000-263-420-4-62 | Grounds | \$2,000 | Grounds Supplies | February |
| 11-000-263-610-4-62 | Grounds Upkeep | 11-000-263-420-4-63 | Grounds | \$1,000 | Grounds Supplies | February |
| 11-000-263-610-4-63 | Grounds Upkeep | 11-000-263-420-4-63 | Grounds | \$1,000 | Grounds Supplies | February |
| 11-000-291-290-1-00 | MSA/MCA Disability | 11-000-291-241-1-44 | PERS | \$25 | Annual Pers Bill | February |
| 11-000-291-290-1-00 | MSA/MCA Disability | 11-000-291-290-1-44 | Other Benefits | \$285 | Employee State Fee | February |
| 11-000-291-280-1-48 | Tuition Reimbursement | 11-000-291-270-1-13 | Health/Dental/Vision | \$3,000 | Employee Vision | February |
| 11-213-100-500-1-48 | PD Res Center | 11-213-100-610-2-11 | Resource Ctr FMS | \$150 | Supplies | February |
| 12-000-400-334-1-40 | Arch/Enginner | 12-000-400-390 | Other Purchased | \$525 | Abatement Work | February |

BOARD RECERTIFICATION - DECEMBER

Motion 10.3 **RESOLVED**, that the Montvale Board of Education approve the following reports as of December 31, 2016: The Board Secretary Report and The Cash Report.

Motion 10.4 **RESOLVED**, that pursuant to N.J.A.C. 6A:23-2.11 [c]4, the Montvale Board of Education certifies that as of December 31, 2016, after review of the Board Secretary's monthly financial reports [appropriations section], and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-expended in violation N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD CERTIFICATION - JANUARY

Motion 10.5 **RESOLVED**, that the Montvale Board of Education approve the following reports as of January 31, 2017: The Board Secretary Report and The Cash Report.

Motion 10.6 **RESOLVED**, that pursuant to N.J.A.C. 6A:23-2.11 [c]4, the Montvale Board of Education certifies that as of January 31, 2017, after review of the Board Secretary's monthly financial reports [appropriations section], and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-expended in violation N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

DONATION – LOGEE’S PLANTS FOR HOME AND GARDEN

Motion 10.7 **RESOLVED**, that there be accepted with appreciation the donation of four plants for use in the Life Science Classes at Fieldstone Middle School, with a value of \$75.75,

AND BE IT FURTHER RESOLVED, that the Board Secretary send a letter of thanks on behalf of the Board for this generous donation.

DONATION-MONTVALE EDUCATIONAL FOUNDATION

Motion 10.8 **RESOLVED**, that there be accepted with appreciation the following grant from the Montvale Educational Foundation:

Authentic-based Social Studies: The International Middle School
Model UN Conference, in the amount of \$1,000.00,
MEF grant number **PNG #383**,
Requested by Mrs. Hennessy and Mr. Jopp,

AND BE IT FURTHER RESOLVED, that the Board Secretary send a letter of thanks on behalf of the Board for this generous donation.

2017-2018 PROPOSED BUDGET

Motion 10.9 **RESOLVED**, that there be approved for County Review and subsequent publication in the legal advertisement budget statement format, including notice of the public hearing on the budget to be held on Monday, April 24, 2017 at 8:00 p.m., the following Tentative Proposed Budget for the 2017-18 school year:

| | |
|---------------------|------------------|
| Current Expense | \$16,815,005 |
| Federal Grants | \$286,676 |
| <u>Debt Service</u> | <u>\$624,222</u> |
| Total | \$17,725,903 |

BE IT ALSO RESOLVED, that the amount to be raised by local property taxes for the 2017-18 school year be \$15,495,446 for current expense and \$594,222 for debt service; and

BE IT ALSO RESOLVED, that the Board as required by N.J.A.C. 6A:23A-7.3, acknowledges the maximum travel allowance for the 2016-17 school year was \$47,628 of which \$25,803 has been expended as of March 9th and hereby establishes \$82,880 as the maximum travel expenditure for the 2017-18 school year.

NCLB AMENDMENT

Motion **RESOLVED**, that on behalf of the district, the Superintendent of Schools be authorized to submit an NCLB Amended Application for Fiscal Year 2017 and accept the grant award of these funds upon the subsequent approval by the New Jersey Department of Education:

| NCLB Title | Original Amount | Rollover Amount | Amended Amount |
|---------------------|------------------------|------------------------|-----------------------|
| Title IA | \$134,644 | \$21,503 | \$156,147 |
| Title III-Immigrant | \$3,061 | \$5,232 | \$8,293 |

11. POLICY: [Mr. DiFiore/Mrs. Baskin/Mrs.McGauley-Eichhorn]

Introduced by: _____ **Seconded by:** _____
AYE Votes: _____ **NO Votes:** _____

BOARD POLICIES

Motion **RESOLVED**, that there be approved the following new and revised Policies/Regulations as a 1st reading:

11.1 [5125](#) Student Records (Revised policy)
[5118.2](#) Foster Care and Educational Stability (New policy)
[5120](#) Assessment of Individual Needs (Revised policy)
[9322](#) Public and Private Sessions (Revised policy)
[9323](#) Worksession Meetings (Revised policy)
[6171.4](#) Special Education (entire policy was revised)

12. FACILITIES COMMITTEE: [Mrs. Bagdat/Mr. Carvelli/Mr. DiFiore]

Motions 12.1 and 12.2 were introduced by: _____, **seconded by:** _____
Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn, Mr. Rossig

LEAD IN DRINKING WATER TESTING

Motion **RESOLVED**, that the proposal from Karl Environmental Group for Lead in Drinking Water testing services at Fieldstone Middle School and Memorial Elementary School per N.J.A.C. 6A:26 Education Facilities, be approved. The fee estimate for this work is not to exceed \$6,930, which includes Sampling Planning; Preparation; Analytical Data Review; Reporting; Site Inspection; Plumbing System Review; Outlet Inventory; Diagrams; First and Second Drinking Water Sampling, Analysis, and Documentation.

LONG RANGE FACILITIES PLAN AMENDMENT

Motion **RESOLVED**, that there be approved the submission of amendments to the
12.2 district's Long Range Facilities Plan to include Boiler System replacements at
 Fieldstone Middle School for \$500,000 and Memorial Elementary School for
 \$750,000.

13. COMMITTEE REPORTS

14. BOARD MEMBER REPORTS/COMMENTS

15. COMMUNICATIONS

16. OLD BUSINESS

17. NEW BUSINESS

18. HEARING FROM THE PUBLIC

This is the second of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.

At this time, I welcome comment from the public on any matter concerning board business.

19. PRIVATE SESSION [reconvened if necessary]

Introduced by: _____ Seconded by: _____

AYE Votes: _____ NO Votes: _____

Motion
19.1

WHEREAS, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to reconvene in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

- _____

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

20. FURTHER BUSINESS, if any

Future Reports/Action Items:

21. MOTION TO ADJOURN

Introduced by: _____ Seconded by: _____

AYE Votes: _____ NO Votes: _____

Motion
21.1

RESOLVED, that this meeting be adjourned at _____ p.m.